

STAFF REPORT UTILITY MEETING

AGENDA DATE: October 28, 2025

DEPARTMENT: Electric Utilities

TITLE:

Task Order No. 6 with TeamworkNet Inc. for Engineering Design services

SUMMARY:

Task Order No. 6 authorizes TeamworkNet Inc. to complete engineering design for the 18th Avenue North Substation. This project has been identified as an element of the City's electric utility System Hardening and Reliability Improvement Project (SHRIP) and for which bonds were sold in 2025.

BACKGROUND AND JUSTIFICATION:

The City issued a Request for Qualifications (RFQ 23-300) to provide letters of interest and Professional Qualifications from consulting companies/firms for civil engineering, geotechnical engineering, surveying, architecture, hydrogeological services, energy management and engineering services. TeamworkNet, Inc., was one of the firms selected under the Energy Management and Engineering Services category Continuing Contracts for Professional Services.

Task Order No 6 authorizes TeamworkNet to complete the design of the 18th Avenue North Substation Project. The scope of work includes engineering design services associated with 18th Avenue North Substation, Metal Clad Switchgear Building, Control House and ancillary components. This new substation to be constructed at the site of the existing 18th Avenue North substation and will include a fully enclosed 4 Bay Metal Clad Switchgear Building which will house all of the breakers and minimize exposure to the elements. TeamworkNet will complete all aspects of the design including civil, structural and electrical designs and will also complete commissioning of the new station upon completion of construction. The scope of services is being coordinated by the Electric Utility Transmission & Substation Engineering team at a cost not to exceed \$551,425.00.

This Task Order is issued pursuant to the Continuing Professional Services Agreement (Energy Management and Engineering) based on RFQ # 23-300 dated March 28, 2023.

MOTION:

Move to approve/disapprove Task Order No.6 with TeamworkNet, Inc. for Engineering Design services at a not to exceed cost of \$551,425.00.

ATTACHMENT(S):

Fiscal Impact Analysis
Task Order 6

FISCAL IMPACT ANALYSIS

Five Year Summary of Fiscal Impact:

Fiscal Years	2026	2027	2028	2029	2030
Inflows/Revenues					
Appropriated (Budgeted)	0	0	0	0	0
Program Income	0	0	0	0	0
Grants	0	0	0	0	0
In Kind	0	0	0	0	0
Outflows/Expenditures					
Appropriated (Budgeted)	\$551,425.00	0	0	0	0
Operating	0	0	0	0	0
Capital	0	0	0	0	0
Net Fiscal Impact (If not budgeted)	0	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

Contract Award - Existing Appropriation (Budgeted)	
	Expenditure
Department	Electric Utilities
Division	Distribution
GL Description	Improvements Other than Build/Infrastructure
GL Account Number	421-6034-531.63-15
Project Number	SH2521
Requested Funds	\$551,425.00
Remaining Balance	\$88,575.00
Source of Revenue (i.e. Paygo. Current Revenue, Bond Money, Grants, etc.)	Series 2025 Consolidated Revenue Bond