

FY 2022 JUSTICE ASSISTANCE GRANT APPLICATION
CITY OF LAKE WORTH BEACH

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PROGRAM ABSTRACT

Applicant Name: City of Lake Worth Beach

Title of Project: Out-of-School Programs Coordinator – Literacy Program Specialist

Goals of the Project:

- This project is intended to reduce and prevent violent and gang-related crime by encouraging positive behavioral principles in participating youth.
- This project will serve to strengthen the links between the criminal justice system and community, to promote partnerships among national, state and local agencies, and to encourage the development of problem-solving strategies for crime prevention.
- The services of the Literacy Program Specialist will be utilized to provide general oversight, management and coordination of out-of-school activities for at-risk youth centered at the City's municipal public library and in the community.

Strategies: This project will follow the OJJDP Comprehensive Gang Model strategy as follows:

- Provide safe Haven for youth;
- Outreach and gang prevention activities for at-risk youth;
- Tutoring, mentoring and recreational activities for at-risk youth;
- Life skills and educational programs for at-risk youth in data driven targeted areas; and
- Maintaining and developing partnerships with governmental departments and agencies at the federal, state and local levels, social service agencies, community organizations, private sector businesses and community residents.

JAG Project Identifiers: The following JAG Project identifiers associated project activities have been identified:

- Gangs
- After school
- Crime prevention
- Mentoring
- Counseling
- Prevention – delinquency
- Prevention – substance abuse
- Bullying
- Conflict resolution
- Campus safety
- Drub endangered children

PROGRAM NARRATIVE

Historical Perspective

Beginning in 2004, Palm Beach County experienced a series of high-profile homicides involving youth which led to the perception that the County was in the midst of a violent crime epidemic. In response, the Palm Beach County Board of County Commissioners and the Palm Beach District School Board jointly requested that the Palm Beach County Criminal Justice Commission initiate a study to determine if the perception of a crime epidemic was indeed factual. Subsequently, the Palm Beach County Criminal Justice Commission established a research partnership with the Florida State University Center for Criminology and Public Policy to determine the extent of violence in Palm Beach County, identify the element contributing most to this problem, and locate the centers of violence in the County.

The study assessed the County's historical trends in the levels of violent crime, gun-related crime and murder. The study found that while the County's overall crime rate had declined during the period from 1990 through 2005, violent crime and murders, including incidents involving firearms, had significant increases. According to the Federal Bureau of Investigation, the incidence of murder in Palm Beach County had taken a significant upward turn from forty-four (44) murders in 2002 to ninety-six (96) murders in 2007. Sixty percent (60%) of these murders were determined to be gang-related. With eleven (11) of these murders occurring within its municipal boundaries, the City of Lake Worth Beach trailed only Riviera Beach and West Palm Beach, with thirteen (13) and twelve (12), respectively.

The study further found that violent crime offenders in Palm Beach County were most often adolescents and young adults between the ages of fifteen (15) and twenty-four (24) years of age. It was further determined that most of the violent crime and murders could be attributed to gang activity involving young adults between the ages of twenty (20) and twenty-four (24). A majority of homicide victims were in the same age range, lending further evidence of a link to gang activity.

In response, the Palm Beach County Criminal Justice Commission initiated evidence based and data driven strategies to prevent and reduce violent crimes. One of these strategies is the Youth Violence Prevention Project, which is modeled after the Office of Juvenile Justice and Delinquency Prevention Comprehensive Gang Model to prevent and reduce violent and other gang-related crime. This strategy involves outreach to high-risk youth in targeted areas for participation in an alternative, socially positive format at designated Youth Empowerment Centers for twelve (12) months.

City of Lake Worth Beach Youth Empowerment Centers

The City's initial Youth Empowerment Center was established at the Osborne Community Center in 2009, with funding provided by the Palm Beach County Criminal Justice Commission. A second Youth Empowerment Center was later established at the City's Wimbley Gymnasium with funding from both the Criminal Justice Commission and the Fiscal Year 2009 Justice Assistance Grant (JAG) Program. Subsequent funding from the JAG Program has been used to support City staff at these Centers, in partnership with other agencies, in providing after-school programs and activities for at-risk teenage youth, ranging in age from ten (10) to seventeen (17). These programs are designed to reduce delinquency, gang activity and other anti-social behaviors, and increase positive outcomes for participating youth, including consistent participation for twelve (12) months. In the long term, recruited youth will remain crime, gang and violence free for a minimum of twelve (12) months after discharge from the program.

Activities provided at the Youth Empowerment Centers include employment services, employment training, classes in a variety of subjects, recreational activities, character building, substance abuse prevention, tutoring, mentoring, a computer lab, gang prevention outreach and educational opportunities designed to create environments where learning is fun and school attendance is the norm. The activities offered at each site are determined by their respective Teen Councils. The overall project at both Youth Empowerment Centers is coordinated by a Steering Committee with involvement of elected officials, community stakeholders, law enforcement personnel and crime prevention experts. A minimum of ten (10) Law Enforcement Workgroup meetings are conducted annually to improve planning and coordination of gang prevention and suppression.

The cornerstone of the City's Youth Empowerment Centers is the implementation of interest-based programs and pro-social activities in a socially positive interaction format to provide positive developmental experiences for participating youth. There are multiple programs offered weekly from which participant youth can select. All programs are designed to promote self confidence and interpersonal relationship development.

The City's Youth Empowerment Centers provide a safe environment for youth/adult relationships to develop. Significant adult support and guidance is provided for participating youth, as well as individual case management by the City's Recreation Leader.

Accomplishments FY 2006 – FY 2020

According to data provided by the Palm Beach County Criminal Justice Commission and Florida Department of Law Enforcement, all youth participating in the afterschool education and crime

prevention programs conducted at the City's Youth Empowerment Centers during this period of time reside in zip code 33460, one of the critical Office of Juvenile Justice referral zip codes. A strong correlation has been demonstrated between longevity and frequency of participation in these structured programs to reducing youth violence as nearly 97% of the youth served during this time have not been arrested or rearrested after 12 months post participation.

Individual case management has been provided by the City's Recreation Leader to youth deemed to be most "at-risk". In addition to crime prevention measures, these youth are provided with after-school education programs designed to assist with study habits, school attendance and dealing with behavioral issues. The City's Recreation Leader typically mentors between five and ten students during the program year. Results have been consistently positive with nearly all students realizing an increase on average of one grade point. Truancy and behavioral issues – both in school and out of school - have markedly decreased with these students as well.

The City's Recreation Leader provides general management, coordination and oversight of the various out-of-school programs offered at the City's Youth Empowerment Centers. Due to budget cuts in October 2019 that reduced the number of Recreation Division support staff, the focus of the Recreation Leader centered on providing tutorial assistance to those youth in need rather than individual case management as in the past. All of the youth receiving this assistance are considered to be "at-risk" as they attend Title I schools, qualify for free or reduced-price breakfast and lunch, and reside in the City's Community Development Block Grant Target Area and Community Redevelopment District. These areas are comprised of an 79.2% low- to moderate income population.

All activities were suspended in mid-March 2020 when social distancing requirements went into effect as a result of the COVID-19 pandemic outbreak. In addition to the daily after-school programs, all recreational events were cancelled. Activities were subsequently provided via virtual sessions.

The City has submitted a change of scope GAM to implement the Literacy Program Specialist position that has been approved by DOJ. The Literacy Program Specialist will provide general management, oversight and coordination of the out-of-school education, literacy and prevention programs for "at-risk" youth that are to be conducted at the City's public library. Specifically, the Literacy Program Specialist will plan and conduct programs with the general public and with the consortium of Library Partners. These partner organizations include For the Children, Bridges, Head Start, Healthier Lake Worth Beach, Literacy Coalition, Adopt-a-Family, Farmworkers Council, Palm Beach Sheriff Office, and the Early Learning Council of Palm Beach County.

FY 2021 and FY 2022 Justice Assistance Grants – Focus on Literacy

This application is requesting Fiscal Year 2022 Justice Assistance Grant Program funding for the purpose of continuing the on-site Literacy Program Specialist position to provide general oversight, management and coordination of the out-of-school programs at the City's public library that is also utilizing funding from the FY 2020 and FY 2021 JAG awards. As previously noted, these activities will continue to be modeled after the Office of Juvenile Justice and Delinquency Prevention Comprehensive Gang Model to prevent and reduce violent and other gang-related crime. Specifically, these programs are designed for the following purpose areas:

- Provide well-organized educational programs that will foster learning, social and emotional growth and cognitive development;
- Provide age appropriate literacy and educational programs and services that will enhance and reinforce skills being taught in school;
- Promote participants' independence, self-esteem and mutual respect of ethnic and cultural diversity within the community;
- Aid in the prevention of juvenile delinquency, school dropout, gang-related involvement, and alcohol and drug abuse; and
- Promote active parent involvement.

The expected outcomes as a result of these programs include the following:

- Decreased rate of "latchkey" children in targeted areas of the City of Lake Worth Beach;
- Development of interest, skills and knowledge in a variety of areas;
- Demonstrated increase in school learning as measured by participants' report cards, reduction in school referral reports, test scores and program attendance;
- Demonstrated increase in leadership and social skills among participants; and
- Increased community involvement in program planning and implementation.

Specifically, the Literacy Program Specialist will plan and conduct programs with the general public and with the consortium of Library Partners. These partner organizations include For the Children, Bridges, HeadStart, Healthier Lake Worth Beach, Literacy Coalition, Adopt a Family,

Farmworkers Council, Palm Beach Sheriff Office (PBSO), and the Early Learning Coalition of Palm Beach County.

Planned literacy and educational programs include Storytime, Books and Bubbles, Table Talk, BiblioArte, Summer Reading Program, Reader's Theater, and Literacy City. In addition, officers and staff from PBSO will be involved in various after-school crime prevention programs with participating youth.

All programs are individually designed to meet the needs and interest level of the participants. The educational and literacy programs have the goal introducing reading, books, instilling literacy, and presenting the Library as a means to enjoy a higher quality of life and wider opportunities for these disadvantaged and "at-risk" youth. The crime prevention programs will stress respect for others and how to properly conduct oneself in a societal structure.

The City's public library has recently been remodeled to provide additional space to accommodate the proposed out-of-school educational and prevention programs for the City's "at-risk" youth. Additional computers have been installed that provide a better environment for conducting these programs than was the case in previous years. In addition, these programs will be conducted in the community to accommodate "at-risk" youth that are not able to participate at the library.

The structure of these activities will be dependent upon the status of the community with respect to the COVID-19 outbreak as Florida is currently experiencing a significant increase in new cases. If necessary, planned activities will be conducted via virtual sessions.

Budget Detail - Year 3

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N
 (DOJ Financial Guide, Section 3.10)

A. Personnel		Computation				
Name	Position	Show annual salary rate & amount of time devoted to the project for each name/posittic				
<i>List each name, if known.</i>		<i>List each position, if known.</i>				
		Salary	Rate	Time Worked (# of hours; days; months; years)	Percentage of Time	Total Cost
To Be Determined	Literacy Program Specialist	\$710.00	weekly	47	100%	\$33,370
Total(s)						\$33,370

Narrative

The City's Literacy Programs Specialist will be compensated at \$17.75 per hour for an average of forty (40) hours per week. It is estimated that the FY 2022 J sufficient for forty-six (46) weeks and a portion of the forty-sixth week during the third year of the grant. The City will cover the balance of the salary for the

B. Fringe Benefits

Name	Computation		
<i>List each grant-supported position receiving fringe benefits.</i>	<i>Show the basis for computation.</i>		
	Base	Rate	Total Cost
			\$0
Total(s)			\$0
<i>Narrative</i>			

The City will be responsible for associated fringe benefits that are applicable to the employer. These include costs for Social Security, Medicare, Worker's Compensation, Dental HMO, vision and basic life insurance, and costs associated with EAP and Wellness programs. The employee will experience deductions for the benefits to be determined by the selection of benefit options. These expenses will vary significantly depending upon the coverage selected by the employee. been provided to DOJ regarding the City's comprehensive Benefits package.

Budget Summary

Budget Summary

Note: Any errors detected on this page should be fixed on the corresponding Budget Detail tab.

Budget Category	Year 1		Year 2 <i>(if needed)</i>		Year 3 <i>(if needed)</i>		Year 4 <i>(if needed)</i>		Year 5 <i>(if needed)</i>		Total(s)
	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	
A. Personnel	\$0	\$0	\$0	\$0	\$33,124	\$246	\$0	\$0	\$0	\$0	\$33,370
B. Fringe Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C. Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
D. Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
E. Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
F. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. Subawards (Subgrants)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
H. Procurement Contracts	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
I. Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Direct Costs	\$0	\$0	\$0	\$0	\$33,124	\$246	\$0	\$0	\$0	\$0	\$33,370
J. Indirect Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Costs	\$0	\$0	\$0	\$0	\$33,124	\$246	\$0	\$0	\$0	\$0	\$33,370

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N

No

BUDGET NARRATIVE

Overview

The City of Lake Worth Beach, Florida currently has financial and auditing policies and procedures in place to keep all grant funds separated.

Once notice of a grant award is received, the City Commission is required to accept the award by majority vote. If the appropriation is approved by the City Commission, the City's Financial Services Department will establish a separate grant account whereby the funds will be properly monitored and tracked. There will be no comingling of funds.

As has been the case with previous Justice Assistance Grant Program awards, a line item budget will be established for these grant funds. Oversight of these and all other grant funds will be provided on a regular basis by the City's Financial Services Department and Internal Auditor.

Activity Budget Narrative

The City of Lake Worth Beach is responsible for the general oversight and maintenance of the City's public library. The formula allocation of \$33,124 in Fiscal Year 2022 Justice Assistance Grant (JAG) Program funds the City for which is applying will be used to implement the Literacy Program Specialist position that will provide general management, coordination and oversight of the afterschool literacy, education and crime prevention programs offered at the City's public library and in the community

Specifically, the City's Literacy Program Specialist will be responsible for implementation of the JAG Program goals and objectives, including general management, oversight and coordination of "at-risk" youth participating in the out-of-school programs conducted at the public library and in the community. The Literacy Program Specialist will plan and conduct programs with the general public and with the consortium of Library Partners.

To be effective in delivering these programs to participating youth and producing desired program outcomes, it is necessary for the City's Leisure Services Department to implement the services of this on-site position through its Library Division. As previously described, the Literacy Program Specialist will be responsible for the on-going coordination of the daily operation of these out-of-school programs at the City's public library and in the community, and for providing oversight and management of at-risk youth participating in these structured programs. These JAG Program funds will allow the City to implement this critical position for the effective management of these programs that cannot be otherwise provided by the Leisure Services Department.

Compensation for these services will be provided at the rate of \$17.75 per hour. for a forty (40) hour week with this funding request. It is anticipated that the FY 2022 JAG allocation of \$33,124 will fund the salary for this position for forty-six (46) weeks and a portion of the forty-seventh week during the third year of the term of this award. Prior to this, the City intends to utilize FY 2020 JAG funds that have been awarded for this purpose. (A Grant Award Modification has been approved for this purpose). Fiscal Year 2021 JAG funds will be utilized for this purpose after all FY 2020 funds have been expended.

The City will be responsible for associated fringe benefits that are applicable to the employer. These include costs for Social Security, Medicare, and premiums for medical, Dental HMO, vision and basic life insurance, and costs associated with EAP and Wellness programs. The employee will experience deductions for these fringe benefits and those benefits to be determined by the selection of benefit options. These expenses will vary significantly depending upon the coverage selected by the employee. No JAG award funding will be utilized for this purpose.

The City's Comprehensive Benefits Package Includes:

- Paid Time Off - Vacation, Sick, Holidays
- Medical - Cigna OAPIN / Telehealth - Cigna MDLIVE
- Dental - Cigna – PPO, DHMO
- Vision – Eyemed: Insight
- Flexible Spending Accounts – Benefits Workshop (Health and Dependent Care)
- Basic Term Life and AD&D – New York Life Group (Basic and Supplemental, including spouse and child)
- Short Term Disability / Long Term Disability – New York Life Group
- Employee Assistance Program - Cigna
- Wellness programs – Initiatives with rewards, gym discounts
- Supplemental plans - Cigna (Accident, Critical Illness, Group Hospital)
- Retirement – Pension with City contributions – The Resource Center
- Retirement - 457B – Mission Square or Nationwide
- Retirement - Roth IRA Mission Square



Background

Recipients' financial management systems and internal controls must meet certain requirements, including those set out in the "Part 200 Uniform Requirements" (2.C.F.R. Part 2800).

Including at a minimum, the financial management system of each OJP award recipient must provide for the following:

- (1) Identification, in its accounts, of all Federal awards received and expended and the Federal programs under which they were received. Federal program and Federal award identification must include, as applicable, the CFDA title and number, Federal award identification number and year, and the name of the Federal agency.
- (2) Accurate, current, and complete disclosure of the financial results of each Federal award or program.
- (3) Records that identify adequately the source and application of funds for Federally-funded activities. These records must contain information pertaining to Federal awards, authorizations, obligations, unobligated balances, assets, expenditures, income, and interest, and be supported by source documentation.
- (4) Effective control over, and accountability for, all funds, property, and other assets. The recipient must adequately safeguard all assets and assure that they are used solely for authorized purposes.
- (5) Comparison of expenditures with budget amounts for each Federal award.
- (6) Written procedures to document the receipt and disbursement of Federal funds including procedures to minimize the time elapsing between the transfer of funds from the United States Treasury and the disbursement by the OJP recipient.
- (7) Written procedures for determining the allowability of costs in accordance with both the terms and conditions of the Federal award and the cost principles to apply to the Federal award.
- (8) Other important requirements related to retention requirements for records, use of open and machine readable formats in records, and certain Federal rights of access to award-related records and recipient personnel.

1. Name of Organization and Address:

Organization Name: **City of Lake Worth Beach**
 Street1: **7 North Dixie Highway**
 Street2:
 City: **Lake Worth Beach**
 State: **FL**
 Zip Code: **33460**

2. Authorized Representative's Name and Title:

Prefix: **Ms.** First Name: **Carmen** Middle Name: **Y.**
 Last Name: **Davis** Suffix:
 Title: **City Manager**

3. Phone: **561.586.1689** 4. Fax: **561.586.1750**

5. Email: **cdavis@lakeworthbeachfl.gov**

6. Year Established: 1913	7. Employer Identification Number (EIN): 596000358	8. Unique Entity Identifier (UEI) Number: GKQ1QGJPEVC7
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9. a) Is the applicant entity a nonprofit organization (including a nonprofit institution of higher education) as described in 26 U.S.C. 501(c)(3) and exempt from taxation under 26 U.S.C. 501(a)? Yes No

If "No" skip to Question 10.
If "Yes", complete Questions 9. b) and 9. c).



AUDIT INFORMATION

9. b) Does the applicant nonprofit organization maintain offshore accounts for the purpose of avoiding paying the tax described in 26 U.S.C. 511(a)?

Yes No

9. c) With respect to the most recent year in which the applicant nonprofit organization was required to file a tax return, does the applicant nonprofit organization believe (or assert) that it satisfies the requirements of 26 C.F.R. 53.4958-6 (which relate to the reasonableness of compensation of certain individuals)?

Yes No

If "Yes", refer to "Additional Attachments" under "What An Application Should Include" in the OJP solicitation (or application guidance) under which the applicant is submitting its application. If the solicitation/guidance describes the "Disclosure of Process related to Executive Compensation," the applicant nonprofit organization must provide -- as an attachment to its application -- a disclosure that satisfies the minimum requirements as described by OJP.

For purposes of this questionnaire, an "audit" is conducted by an independent, external auditor using generally accepted auditing standards (GAAS) or Generally Governmental Auditing Standards (GAGAS), and results in an audit report with an opinion.

10. Has the applicant entity undergone any of the following types of audit(s)(Please check all that apply):

"Single Audit" under OMB A-133 or Subpart F of 2 C.F.R. Part 200

Financial Statement Audit

Defense Contract Agency Audit (DCAA)

Other Audit & Agency (list type of audit):

None (if none, skip to question 13)

11. Most Recent Audit Report Issued: Within the last 12 months Within the last 2 years Over 2 years ago N/A

Name of Audit Agency/Firm: **RSM US LLP**

AUDITOR'S OPINION

12. On the most recent audit, what was the auditor's opinion?

Unqualified Opinion Qualified Opinion Disclaimer, Going Concern or Adverse Opinions N/A: No audits as described above

Enter the number of findings (if none, enter "0"): **0**

Enter the dollar amount of questioned costs (if none, enter "\$0"): **0**

Were material weaknesses noted in the report or opinion? Yes No

13. Which of the following best describes the applicant entity's accounting system:

Manual Automated Combination of manual and automated

14. Does the applicant entity's accounting system have the capability to identify the receipt and expenditure of award funds separately for each Federal award?

Yes No Not Sure

15. Does the applicant entity's accounting system have the capability to record expenditures for each Federal award by the budget cost categories shown in the approved budget?

Yes No Not Sure

16. Does the applicant entity's accounting system have the capability to record cost sharing ("match") separately for each Federal award, and maintain documentation to support recorded match or cost share?

Yes No Not Sure



17. Does the applicant entity's accounting system have the capability to accurately track employees actual time spent performing work for each federal award, and to accurately allocate charges for employee salaries and wages for each federal award, and maintain records to support the actual time spent and specific allocation of charges associated with each applicant employee?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
18. Does the applicant entity's accounting system include budgetary controls to preclude the applicant entity from incurring obligations or costs that exceed the amount of funds available under a federal award (the total amount of the award, as well as the amount available in each budget cost category)?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
19. Is applicant entity familiar with the "cost principles" that apply to recent and future federal awards, including the general and specific principles set out in 2 C.F.R Part 200?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure

PROPERTY STANDARDS AND PROCUREMENT STANDARDS

20. Does the applicant entity's property management system(s) maintain the following information on property purchased with federal award funds (1) a description of the property; (2) an identification number; (3) the source of funding for the property, including the award number; (4) who holds title; (5) acquisition date; (6) acquisition cost; (7) federal share of the acquisition cost; (8) location and condition of the property; (9) ultimate disposition information?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
21. Does the applicant entity maintain written policies and procedures for procurement transactions that -- (1) are designed to avoid unnecessary or duplicative purchases; (2) provide for analysis of lease versus purchase alternatives; (3) set out a process for soliciting goods and services, and (4) include standards of conduct that address conflicts of interest?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
22. a) Are the applicant entity's procurement policies and procedures designed to ensure that procurements are conducted in a manner that provides full and open competition to the extent practicable, and to avoid practices that restrict competition?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
22. b) Do the applicant entity's procurement policies and procedures require documentation of the history of a procurement, including the rationale for the method of procurement, selection of contract type, selection or rejection of contractors, and basis for the contract price?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
23. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from entering into a procurement contract under a federal award with any entity or individual that is suspended or debarred from such contracts, including provisions for checking the "Excluded Parties List" system (www.sam.gov) for suspended or debarred sub-grantees and contractors, prior to award?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure

TRAVEL POLICY

24. Does the applicant entity: (a) maintain a standard travel policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (b) adhere to the Federal Travel Regulation (FTR)? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
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SUBRECIPIENT MANAGEMENT AND MONITORING

25. Does the applicant entity have written policies, procedures, and/or guidance designed to ensure that any subawards made by the applicant entity under a federal award -- (1) clearly document applicable federal requirements, (2) are appropriately monitored by the applicant, and (3) comply with the requirements in 2 CFR Part 200 (see 2 CFR 200.331)?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure <input checked="" type="checkbox"/> N/A - Applicant does not make subawards under any OJP awards
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26. Is the applicant entity aware of the differences between subawards under federal awards and procurement contracts under federal awards, including the different roles and responsibilities associated with each?

- Yes No Not Sure
 N/A - Applicant does not make subawards under any OJP awards

27. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from making a subaward under a federal award to any entity or individual is suspended or debarred from such subawards?

- Yes No Not Sure
 N/A - Applicant does not make subawards under any OJP awards

DESIGNATION AS 'HIGH-RISK' BY OTHER FEDERAL AGENCIES

28. Is the applicant entity designated "high risk" by a federal grant-making agency outside of DOJ? (High risk includes any status under which a federal awarding agency provides additional oversight due to the applicant's past performance, or other programmatic or financial concerns with the applicant.)

- Yes No Not Sure

If "Yes", provide the following:

(a) Name(s) of the federal awarding agency:

[Redacted]

(b) Date(s) the agency notified the applicant entity of the "high risk" designation:

[Redacted]

(c) Contact information for the "high risk" point of contact at the federal agency:

Name: [Redacted]

Phone: [Redacted]

Email: [Redacted]

(d) Reason for "high risk" status, as set out by the federal agency:

[Redacted]

CERTIFICATION ON BEHALF OF THE APPLICANT ENTITY

(Must be made by the chief executive, executive director, chief financial officer, designated authorized representative ("AOR"), or other official with the requisite knowledge and authority)

On behalf of the applicant entity, I certify to the U.S. Department of Justice that the information provided above is complete and correct to the best of my knowledge. I have the requisite authority and information to make this certification on behalf of the applicant entity.

Name: **Bruce Miller**

Date: **2022-7-25**

Title: Executive Director Chief Financial Officer Chairman

Other: [Redacted]

Phone: **561.586.1641**



OFFICE OF THE CITY MANAGER
7 NORTH DIXIE HIGHWAY
LAKE WORTH BEACH, FL 33460

DISCLOSURE

The City of Lake Worth Beach, Florida does not have (and is not proposed as a subrecipient under) any pending applications submitted within the last 12 months for federally funded grants or cooperative agreements (or for subawards under federal grants or cooperative agreements) that request funding to support the same project being proposed in this application to OJP and that would cover any identical cost items outlined in the budget submitted as part of this application.



7 NORTH DIXIE HIGHWAY
LAKE WORTH BEACH, FL 33460

Information regarding Communication with the Department of Homeland Security (DHS) and/or Immigration and Customs Enforcement (ICE)

- (1) Does your jurisdiction have any laws, policies, or practices related to whether, when, or how employees may communicate with DHS or ICE? **No.**
- (2) Is your jurisdiction subject to any laws from a superior political entity (e.g., a state law that binds a city) that meet the description in question 1? **No.**
- (3) If yes to either:
 - Please provide a copy of each law or policy;
 - Please describe each practice; and
 - Please explain how the law, policy or practice complies with Section 1373.

N/A

**U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS**

Edward Byrne Justice Assistance Grant Program FY 2022 Local Solicitation

Certifications and Assurances by the Chief Executive of the Applicant Government

On behalf of the applicant unit of local government named below, in support of that locality's application for an award under the FY 2022 Edward Byrne Justice Assistance Grant ("JAG") Program, and further to 34 U.S.C. § 10153(a), I certify to the Office of Justice Programs ("OJP"), U.S. Department of Justice ("USDOJ"), that all of the following are true and correct:

1. I am the chief executive of the applicant unit of local government named below, and I have the authority to make the following representations on my own behalf as chief executive and on behalf of the applicant unit of local government. I understand that these representations will be relied upon as material in any OJP decision to make an award, under the application described above, to the applicant unit of local government.
2. I certify that no federal funds made available by the award (if any) that OJP makes based on the application described above will be used to supplant local funds, but will be used to increase the amounts of such funds that would, in the absence of federal funds, be made available for law enforcement activities.
3. I assure that the application described above (and any amendment to that application) was submitted for review to the governing body of the unit of local government (*e.g.*, city council or county commission), or to an organization designated by that governing body, not less than 30 days before the date of this certification.
4. I assure that, before the date of this certification— (a) the application described above (and any amendment to that application) was made public; and (b) an opportunity to comment on that application (or amendment) was provided to citizens and to neighborhood or community-based organizations, to the extent applicable law or established procedure made such an opportunity available.
5. I assure that, for each fiscal year of the award (if any) that OJP makes based on the application described above, the applicant unit of local government will maintain and report such data, records, and information (programmatic and financial), as OJP may reasonably require.
6. I have carefully reviewed 34 U.S.C. § 10153(a)(5), and, with respect to the programs to be funded by the award (if any), I hereby make the certification required by section 10153(a)(5), as to each of the items specified therein.

Signature of Chief Executive of the Applicant Unit of
Local Government

Date of Certification

Printed Name of Chief Executive

Title of Chief Executive

Name of Applicant Unit of Local Government