

City of Lake Worth Beach
Evaluation Matrix

RFP # 22-204 BUILDING Dpt. INSPECTIONS, PLAN REVIEW, CODE ENFORCEMENT INSPECTIONS AND BUILDING OFF.Svc.

RANKED:		2	3	1
Evaluation Criteria:	Weight	C.A.P. GOVERNMENT, INC	GFA INTERNATIONAL, INC. DBA UNIVERSAL ENGINEERING SERVICES	HY-BYRD INC
1	Responsiveness to RFP 1. Comprehensiveness of proposal; Respondent clearly explained all services to be provided (up to 5 Points) 2. Completeness of proposal. Respondent included all required documentation (up to 5 Points)	30	30	30
2	Cost Effectiveness 1. Respondent provided the cost for all services requested (up to 5 points) 2. Overall cost is reasonable for services provided and in line with the current market prices. Points are assigned based on the comparison to the rates provided by other respondents (up to 15 points) 3. Price includes additional value added services (up to 5 points)	65	45	70
3	Successful Experience and Qualification of Firm and Staff 1. Proven experience with similar type of services with municipal or other public entities (up to 10 points) 2. Staff qualifications and subject knowledge (up to 10 points) 3. Evidence of Respondents qualifications showing ability, capacity and skill to perform the scope of services (up to 10 points) 4. Evidence of availability to respond in acceptable timeline (up to 5 points)	100	90	84
4	Similar Projects and References 1. Verified References from at least (3) entities for similar projects or work in the past 5 years (up to 15 points)	45	40	42
5	Veteran Business Enterprise, Small Business and Local Business Preference 1. Respondent has provided supporting documentation claiming veteran business enterprise, small business or local business preference (pre-scored by Purchasing division based on submitted documentation)	0	0	15
6	Default, Termination, Litigation, Debarment, etc. 1. Instances of a default under a similar project or contract; 2. Instances of litigation related to a similar project or contract; 3. Instances of any debarment by a local, state or federal governmental entity (No instances of default and litigations scores maximum points of 5, provided instances shall score accordingly) If documents not submitted Respondents shall score 0	15	13	15
7	Licenses Proof of required Licenses and certifications in State of Florida to perform the required services (Note: Respondents that do not provide required licenses with their proposal will score 0 points)	15	14	15
Total Points Received:		270	232	271
Exhibit "B" - City 's Campaign Contribution Statement		submitted	submitted	submitted
Exhibit "C" - Respondent Information Form		submitted	submitted	submitted
Exhibit "D" - Similar Projects		submitted	submitted	submitted
Exhibit "E" - References		submitted	submitted	submitted
Exhibit "F" - Drug Free Workplace Form		submitted	submitted	submitted
Exhibit "G" - Scrutinized Companies Certification		submitted	submitted	submitted
Exhibit "H" - Veteran Bus. Enterprise, Small Bus. Local Bus. Preference		n/a	n/a	local preference verified
Exhibit "A-1" Rate Schedule		submitted	submitted	submitted
default, termination, litigation statement		submitted	submitted	submitted