

# EXECUTIVE BRIEF REGULAR MEETING

**AGENDA DATE:** August 16, 2022

**DEPARTMENT:** Leisure Services

**TITLE:**

Resolution No. 56-2022 – Fiscal Year 2022-2023 Community Development Block Grant Agreement for Memorial Park Phase II

**SUMMARY:**

The resolution approves and authorizes the Mayor to execute the Agreement between Palm Beach County and the City that sets forth the terms and conditions for the use of \$306,691 in Fiscal Year 2022-2023 Community Development Block Grant funds for Phase II improvements to Memorial Park located on Sunrise Court between South A Street and 6<sup>th</sup> Avenue South.

**BACKGROUND AND JUSTIFICATION:**

Pursuant to discussion provided by participants at a public meeting on March 1, 2022, the City's proposed use of Fiscal Year 2022-2023 Community Development Block Grant (CDBG) funding for Phase II improvements to Memorial Park. Planned improvements include reconstruction of the bathrooms for ADA compliance, construction of a larger storage facility and concession area, provision of new benches and tables, removal and installation of new fencing, resurfacing of the paved parking area, and installation of new sod and mulch throughout the common area. Those improvements typical of park improvement projects are deemed eligible, along with restoration of areas disturbed by the installation of the aforementioned improvements.

Resolution No. 56-2022 approves and authorizes the Mayor to execute the CDBG Agreement between Palm Beach County and the City for this purpose. The Agreement sets forth the terms and conditions for the use of CDBG funding in the amount of \$306,691 as determined by dual statutory funding by the U.S. Department of Housing and Urban Development for Fiscal Year 2022-2023. The period of performance to complete these improvements is October 1, 2022 through and including December 31, 2023.

Public facilities and improvements are eligible CDBG activities. The service area of this public facility is located within the Lake Worth Beach CDBG Target Area, thereby providing a presumed benefit to low- and moderate-income persons.

**MOTION:**

Move to approve/disapprove Resolution No. 56-2022 approving and authorizing the Mayor, or her designee, to execute the Fiscal Year 2022-2023 CDBG Agreement for the Memorial Park Phase II Improvements project.

**ATTACHMENT(S):**

Fiscal Impact Analysis  
Resolution 56-2022  
CDBG Agreement

**FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

<b>Fiscal Years</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>
Capital Expenditures	0	306,691	0	0	0
Operating Expenditures	0	0	0	0	0
External Revenues	0	306,691	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
<b>Net Fiscal Impact</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

Account Number	Department Name	Division Name	Account Description	Project Number	FY23 Budget	Current Balance	Budget Transfer
180-0000-331.40-01	Leisure Services		Parks and Recreation / CDBG	TBD	306,691		
301.8060-572.63-63	Leisure Services		Improvement Other Than Building	TBD	306,691		