

STAFF REPORT UTILITY MEETING

AGENDA DATE: November 29, 2022

DEPARTMENT: Electric Utility

TITLE:

Task Order No. 11 with E.C. Fennell, PA to provide engineering services

SUMMARY:

Task Order No. 11 with E.C. Fennell, PA is to provide engineering services to support the City of Lake Worth Beach at a cost not to exceed \$109,824.

BACKGROUND AND JUSTIFICATION:

The City issued a Request for Qualifications (RFQ 18-303) to provide letters of interest and Professional Qualifications from consulting companies/firms for civil engineering, geotechnical engineering, surveying, architecture, hydrogeological services, energy management and engineering services. E.C. Fennell, PA, was one of three firms selected under the Energy Management category for the Continuing Contracts for Professional Services.

This project includes providing engineering services to support the City of Lake Worth Beach. ECF will be providing full time engineering support one- eight-hour day per week and as needed throughout the rest of the week. ECF will also be identifying improvement possibilities for connections between circuits for reliability and constructability improvement. This project will include the engineering support for all on going Distribution Engineering projects in City of Lake Worth Beach territory as well as proposed projects in the future. ECF will assist with knowledge of Distribution Design processes, procedures and guidelines, and ability to design and review work for compliance with standards, accuracy, and appropriate cost. ECF will also assist with information review from all standards and project meetings including all data analysis and site visit entries. Summation of project Design Criteria for City of Lake Worth review and approval. Proposed final design according to designated design standards and procedures.

MOTION:

Move to approve/disapprove Task Order No. 11 with E.C. Fennell, PA to provide engineering services at a cost not to exceed \$109,824.

ATTACHMENT(S):

Fiscal Impact Analysis
Task Order No. 11

FISCAL IMPACT ANALYSIS

Five Year Summary of Fiscal Impact:

Fiscal Years	2023	2024	2025	2026	2027
Inflows					
Program Income	0	0	0	0	0
Grants	0	0	0	0	0
In Kind	0	0	0	0	0
Outflows					
Operating	0	0	0	0	0
Capital	\$109,824		0	0	0
Net Fiscal Impact	\$109,824	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

New Appropriation Fiscal Impact:		
	Revenue Source	Expenditure
Department		
Division		
GL Description		
GL Account Number		
Project Number		
Requested Funds		

Budget Transfer Impact		
	Revenue Source	Expenditure
Department		
Division		
GL Description		
GL Account Number		
Project Number		
Requested Funds		

Contract Award - Existing Appropriation	
	Expenditure
Department	Electric Utility
Division	T & D
GL Description	Improve Other than Build / Infrastructure
GL Account Number	421-6034-531-63.15

Project Number	SH2219
Requested Funds	109,824