

# STAFF REPORT UTILITY MEETING

**AGENDA DATE:** November 29,2022

**DEPARTMENT:** Electric

**TITLE:**

Purchase Order to Altec Industries, Inc. for Electric Utility Line Trucks and Equipment

**SUMMARY:**

The Purchase Order authorizes Altec Industries, Inc. (Altec) to provide Electric Utility Line Trucks and Equipment to the City under the current Altec Agreement. The Altec Agreement will piggy back off the Sourcewell formerly known as National Joint Purchase Alliance (NJPA) contract to provide public utility equipment with related accessories and supplies for the Electric Utility Department at a cost not to exceed \$880,000. The FY23 appropriated electric capital improvement program will fund \$300,000 and the 2022 bond series will fund the remaining amount of \$580,000.

**BACKGROUND AND JUSTIFICATION:**

In March of 2018, Sourcewell, formerly known as the National Joint Powers Alliance (NJPA) released an RFP for Public Utility Equipment with Related Accessories and Supplies. NJPA awarded the contract to Altec Industries Inc. based on competitive pricing, product and services for a term of four years ("Sourcewell Contract").

On April 2, 2019, the City entered into an agreement with the Contractor piggybacking the Sourcewell Contract("Agreement"). Since the original award, Sourcewell and the Contractor have amended the Sourcewell Contract to extend the term to March 14, 2023.

On April 13, 2022, the City approved amending the Agreement to renew and extend the Agreement for one additional year until March 14, 2023.

Under the current Agreement, the Electric Utility Department seeks to purchase additional Utility Line trucks and equipment as Altec offers a turn-key solution for a combination of equipment/products and services that provide a single price for equipment/products, delivery, and installation to a properly operating status.

The Electric Utility is requesting (1) AM55 bucket truck, (2) AT37 bucket truck and (1) DB41 tracked backyard machine. The new equipment will be utilized by City Electrical Utility Line staff to maintain existing and erect new infrastructure for the electrical transmission and distribution systems at a cost of \$880,000.

**MOTION:**

Move to approve/disapprove Purchase Order to Altec Industries, Inc. to provide Electric Utility Line Trucks and Equipment to the City at a cost not to exceed \$880,000.

**ATTACHMENT(S):**

Fiscal Impact Analysis  
Quotes from Altec

**FISCAL IMPACT ANALYSIS**

Five Year Summary of Fiscal Impact:

<b>Fiscal Years</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>
Inflows					
Current Appropriation	0	0	0	0	0
Program Income	0	0	0	0	0
Grants	0	0	0	0	0
In Kind	0	0	0	0	0
Outflows					
Operating	0	0	0	0	0
Capital	\$880,000	0	0	0	0
Net Fiscal Impact	\$880,000	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

<b>Contract Award - Existing Appropriation</b>	
	Expenditure
Department	Electric Utilities
Division	Transmission and Distribution
GL Description	Machinery & Equipment / Vehicles
GL Account Number	421-6034-531.64-30
Project Number	EL2300 (\$300,000) & EQ2202 (\$580,000)
Requested Funds	\$880,000