

STAFF REPORT REGULAR MEETING

AGENDA DATE: July 7, 2026

DEPARTMENT: Public Works

TITLE:

Amendments to CDBG Agreements for the Youth Empowerment Learning Center and Tropical Ridge Park Projects

SUMMARY:

Approval is requested for Amendment 003 to Community Development Block Grant (CDBG) Agreement R2024-1411 for the Youth Empowerment Learning Center Improvements project and Amendment 001 to CDBG Agreement R2025-1485 for the Tropical Ridge Park Improvements project. The amendments extend the project performance requirements and agreement expiration dates to provide the City sufficient time to complete construction, request reimbursement, and close out both projects. The grant amounts remain unchanged.

BACKGROUND AND JUSTIFICATION:

Palm Beach County and the City entered into Agreement R2024-1411 to provide \$301,586 in Community Development Block Grant (CDBG) funding for renovations at the Youth Empowerment Learning Center, located at 1699 Wingfield Street. The Agreement was subsequently modified by Amendments 001 and 002. The project has experienced unforeseen delays related to contractor material lead times, permitting, inspections, and field conditions. Amendment 003 extends the project performance requirements and Agreement expiration date to provide sufficient time to complete construction, request reimbursement, and close out the project.

Palm Beach County and the City also entered into Agreement R2025-1485 to provide \$311,618 in CDBG funding for playground improvements at Tropical Ridge Park, located at 211 North H Street. Scope modifications and the City's intent to re-bid the project affected the original schedule. Amendment 001 extends the project performance requirements and Agreement expiration date to allow sufficient time to complete the procurement and construction process, request reimbursement, and close out the project.

Approval of both amendments will allow the City to complete the remaining work and maintain compliance with the applicable grant agreements. The grant amounts remain unchanged, and no additional funding is required.

MOTION:

Move to approve/disapprove Amendment 003 to CDBG Agreement R2024-1411 for the Youth Empowerment Learning Center Improvements project and Amendment 001 to CDBG Agreement R2025-1485 for the Tropical Ridge Park Improvements project.

ATTACHMENT(S):

Amendments