

STAFF REPORT REGULAR MEETING

AGENDA DATE: January 6, 2026

DEPARTMENT: Public Works

TITLE:

Discussion regarding downtown trees

SUMMARY:

This item is being brought back before the Commission to provide additional context and clarification regarding the status of Work Order No. 2 with Mya Construservice, LLC for the installation of Dahoon Holly trees in the downtown area, which was previously approved by the Commission on December 8, 2025. The purpose of this discussion is to explain the current stage of the project and the implications associated with pausing the work.

BACKGROUND AND JUSTIFICATION:

Following Commission approval, the contractor proceeded with procurement activities, including payment of a non-refundable deposit to the tree farm and initiation of the tree hardening process in preparation for installation. In anticipation of the scheduled installation prior to the holiday period, City staff prepared all thirteen (13) approved planting locations.

At the direction of the Commission, the contractor was subsequently instructed to pause work pending further discussion. This item is being presented to explain the project's current status and related considerations.

MOTION:

Provide direction to staff regarding the downtown trees.

ATTACHMENT(S):

Downtown Trees Staff Report
Dec. 2 staff report
Dec. 2 Mya Work Order
Dahoon Holly Tree Locations
Email from Jaime Brown