

STAFF REPORT REGULAR MEETING

AGENDA DATE: June 30, 2026

DEPARTMENT: Water Utilities

TITLE:

Amendment No. 1 to Task Order No.1 with CPZ Architects, Inc. for the Water Plant office renovations

SUMMARY:

Amendment No. 1 to Task Order No. 1 authorizes CPZ Architects, Inc., to provide professional services for the Water Plant office renovations.

BACKGROUND AND JUSTIFICATION:

The City of Lake Worth Beach (CITY) entered into a Professional Services Agreement with CPZ Architects, Inc. on March 28, 2023, under RFQ No. 23-300 for the provision of professional architectural and engineering services. On October 17, 2025, the City approved Task Order No. 1 with CPZ Architects for the Water Plant Office Renovation project. As the project advances, the Water Utilities Department is requesting approval of an additional services proposal in the amount of \$2,076 for the preparation of a Rough Order of Magnitude (ROM) construction cost estimate. This preliminary estimate will assist the City in evaluating project feasibility, establishing a project budget, and supporting future planning efforts. The estimate will be developed using industry benchmarks, comparable project data, and professional judgment and is intended solely for budgeting purposes rather than detailed contractor pricing. Approval of this additional service will provide the City with an early-stage cost projection to support informed decision-making as the project moves forward.

MOTION:

Move to approve/disapprove Amendment No. 1 to Task Order No. 1 with CPZ Architects, Inc for Professional Services (Architecture) for the Water Plant Office Renovations at a not to exceed cost of \$2,076.00

ATTACHMENT(S):

Fiscal Impact Analysis
Amendment 1

FISCAL IMPACT ANALYSIS

Five Year Summary of Fiscal Impact:

Fiscal Years	2026	2027	2028	2029	2030
Inflows/Revenues					
Appropriated (Budgeted)	0	0	0	0	0
Program Income	0	0	0	0	0
Grants	0	0	0	0	0
In Kind	0	0	0	0	0
Outflows/Expenditures					
Appropriated (Budgeted)	\$2,076.00	0	0	0	0
Operating	0	0	0	0	0
Capital	0	0	0	0	0
Net Fiscal Impact (If not budgeted)	0	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

New Appropriation (Not Budgeted) Fiscal Impact:		
	Revenue Source	Expenditure
Department		Water Utilities
Division		Treatment
GL Description		Water Utility Services / Improve Other than Build
GL Account Number		422-7022-533.63-00
Project Number		WA2503
Requested Funds		\$2,076.00
Remaining Balance	N/A	\$148,044.00

Contract Award - Existing Appropriation (Budgeted)	
	Expenditure
Department	
Division	
GL Description	
GL Account Number	
Project Number	
Requested Funds	
Remaining Balance	
Source of Revenue (i.e. Paygo. Current Revenue, Bond Money, Grants, etc.)	