

STAFF REPORT REGULAR MEETING

AGENDA DATE: June 30, 2026

DEPARTMENT: Electric Utility

TITLE:

Task Order No. 24 with WGI, Inc. to support the Electric Utility's Engineering work to request a Topographic and Subsurface Utility survey to support underground construction

SUMMARY:

Task Order No. 24 authorizes WGI, Inc. to support the Electric Utility's Engineering work to request a Topographic and Subsurface Utility survey to support underground construction design at a not to exceed cost of \$129,530.00.

BACKGROUND AND JUSTIFICATION:

The Electric Utilities Department is planning to increase capacity of the underground sub-transmission feeder between Main Yard and 12th Ave. S. and east along 8th Ave. S. to South G St. in proximity to the new 6th Ave. South Substation which will allow for interconnection of resources to manage power delivery capacity demands and redundancy within the city's distribution network and include the City's solar field. This will improve Electric Utility service reliability for its customers due to the growth of power delivery demands.

This project has been identified as an element of the City's Electric Utility System Hardening and Reliability Improvement Program (SHRIP) and for which bonds were sold in 2025.

This design will require underground routing of conduits and conductors. WGI will perform underground investigations and topographic surveying of surface structures and corresponding records research to better identify existing underground facilities.

This Task Order No. 24 is to authorize WGI, Inc. to provide surveying services to identify above ground features, research public records and horizontal alignment of existing underground facilities with direct induction of toneable sub-surface features, ground penetrating radar as well as vacuum excavation of test holes where potential conflicts are identified within the City's right-of-way property limits.

This Task Order is issued pursuant to the Continuing Professional Services Agreement (surveying) based on RFQ # 23-300 dated March 28, 2023.

MOTION:

Move to approve/disapprove Task Order No. 24 to support the Electric Utility's Engineering work for a Topographic and Subsurface Utility survey to support underground construction design at a not to exceed cost of \$129,530.00.

ATTACHMENT(S):

Fiscal Impact Analysis
Task Order No. 24

FISCAL IMPACT ANALYSIS

Five Year Summary of Fiscal Impact:

Fiscal Years	2026	2027	2028	2029	2030
Inflows/Revenues					
Appropriated (Budgeted)	0	0	0	0	0
Program Income	0	0	0	0	0
Grants	0	0	0	0	0
In Kind	0	0	0	0	0
Outflows/Expenditures					
Appropriated (Budgeted)	\$129,530.00	0	0	0	0
Operating	0	0	0	0	0
Capital	0	0	0	0	0
Net Fiscal Impact (If not budgeted)	0	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

Contract Award - Existing Appropriation (Budgeted)	
	Expenditure
Department	Electric Utilities
Division	Distribution
GL Description	Improvements Other than Build / Infrastructure
GL Account Number	421-6034-531.63-15
Project Number	SH2516
Requested Funds	\$129,530.00
Remaining Balance	\$118,201.00
Source of Revenue (i.e. Paygo. Current Revenue, Bond Money, Grants, etc.)	Series 2025 Consolidated Revenue Bond