

# **STAFF REPORT REGULAR MEETING**

**AGENDA DATE:** December 2, 2025

**DEPARTMENT:** Community Sustainability

**TITLE:**

Amendment 1 to Task Order 34B for Mobility Plan Phase Two and Funding

**SUMMARY:**

Request for funding approval to cover the costs associated with Phase Two and approval of the Amendment 1 to WGI Task Order No. 34b Mobility Plan Phase Two in the amount of \$113,025.

**BACKGROUND AND JUSTIFICATION:**

The City has collaborated with WGI over the past two and half years to complete the City's Mobility Plan, which is being adopted as part of the City's Comprehensive plan. In April, the City Commission approved a task order for part two of the mobility plan to create a formal mobility fee schedule, ordinance and interlocal agreement. The adoption of a City Mobility fee and associated work schedule will facilitate new development paying a fee to the City in order to implement the prioritized mobility projects as recommended in the adopted Mobility Plan.

WGI Task Order No. 34b – Preparation of a Mobility Plan Part Two was approved in April 2025. Phase One work was funded in Fiscal Year 2025 in the amount of \$188,880 and covered the following items: Mobility Plan Integration and Mobility Fee Development. This work was recommended to be funded by the City's Sustainable Bonus Incentive Program Trust Fund (Fund) and is nearing completion. The Fund has a healthy balance of several hundred thousand dollars with additional deposits anticipated during this year as approved projects go to permitting.

The Phase Two work will take place in Fiscal Year 2026 and is coming back to the City Commission for review and funding approval. Again, the Sustainable Bonus Incentive Program Trust Fund is recommended to cover the second component of work, which is to include Mobility Fee Ordinance, County Interlocal Agreement and meetings including hearings and workshops. The amount for Phase Two is \$113,025 and will be part of the budget amendment scheduled for January 2026.

All work for both phases is projected to be completed in early 2026 with the results being brought back to the City Commission for discussion and review. The goal is to have the mobility fee ordinance and interlocal agreement in place by the third quarter of Fiscal Year 2026.

**MOTION:**

Move to approve/disapprove Amendment 1 to Task Order No. 34b with WGI and funding to undertake phase two of a mobility fee for the City of Lake Worth Beach

**ATTACHMENT(S):**

Fiscal Impact Analysis  
Amendment 1  
WGI Task Order 34b

## FISCAL IMPACT ANALYSIS

### Five Year Summary of Fiscal Impact:

<b>Fiscal Years</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>
Inflows/Revenues					
Appropriated (Budgeted)	0	0	0	0	0
Program Income	0	0	0	0	0
Grants	0	0	0	0	0
In Kind	0	0	0	0	0
Outflows/Expenditures					
Appropriated (Budgeted)	0	0	0	0	0
Operating	\$113,025	0	0	0	0
Capital	0	0	0	0	0
Net Fiscal Impact (If not budgeted)	\$113,025	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

Contract Award – New Appropriation (Not Budgeted)	
	Expenditure
Department	Community Sustainability
Division	Planning & Preservation
GL Description	Other Contractual Services
GL Account Number	001-2030-515.34-50
Project Number	N/A
Requested Funds	\$113,025
Remaining Balance	N/A
Source of Revenue (i.e. Paygo. Current Revenue, Bond Money, Grants, etc.)	Fund Balance (Sustainable Bonus funds collected from previous years)