

STAFF REPORT REGULAR MEETING

AGENDA DATE: June 6, 2023

DEPARTMENT: Public Works

TITLE:

City Hall Annex Building Assessment

SUMMARY:

The City Hall Annex, located at 414 Lake Avenue, was built in 1916 and is currently in need of a complete facility assessment.

BACKGROUND AND JUSTIFICATION:

The City Hall Annex is home to the City museum, Friends of the Lake Worth Library book store, and until recently, Utility Customer Service. With the building being over a century old, many of its elements are in need of repair and/or complete replacement to bring the building into compliance. While there have been multiple conversations as to what this City facility may or may not be in the future, the first step is a full analysis to include an asbestos / lead based paint survey, architectural, life safety / ADA compliance, structural, MEP (mechanical, electrical, plumbing), roof, and the overall building envelope.

In addition, a full building scan will be performed resulting in a CAD file illustrating the current floor plans. This is extremely useful, as what the City currently has is severely outdated and not in a digital format. Staff is currently seeking approval to proceed with the task order, as this much needed assessment will be the foundation for any future City Hall Annex discussions. The facility is one of the committed projects on our American Rescue Plan Act (ARPA) list and this assessment will be funded from that revenue source.

MOTION:

Move to approve/disapprove Task Order No. 1 with WGI Inc. for an amount not to exceed \$147,000.

ATTACHMENT(S):

Fiscal Impact Analysis
WGI Task Order No. 1

FISCAL IMPACT ANALYSIS

Five Year Summary of Fiscal Impact:

Fiscal Years	2023	2024	2025	2026	2027
Inflows					
Current Appropriation	0	0	0	0	0
Program Income	0	0	0	0	0
Grants	0	0	0	0	0
In Kind	0	0	0	0	0
Outflows					
Current Appropriation	\$147,000	0	0	0	0
Operating	0	0	0	0	0
Capital	0	0	0	0	0
Net Fiscal Impact	0	0	0	0	0
No. of Addn'l Full-Time Employee Positions					
	0	0	0	0	0

Contract Award - Existing Appropriation	
	Expenditure
Department	Public Services
Division	Maintenance
GL Description	Improvement Other than Building
GL Account Number	301-5062-589.63-00
Project Number	AP2301
Requested Funds	\$147,000