



OFFICE OF THE CITY MANAGER
7 North Dixie Highway
Lake Worth Beach, FL 33460
(561) 586-1689

October 17, 2023

[Via U.S. Mail and Certified Mail - Return Receipt Requested]

Lutheran Services Florida, Inc.
Attn: Bob Bialas, EVP of Children & Head Start Services
3627 West Waters Avenue
Tampa, FL 33614

RE: Lease Agreement - 1699 Wingfield Street, Lake Worth Beach, Florida

Mr. Bialas:

It was a pleasure to meet with Dr. Serrano and other Lutheran Services Foundation (LSF) representatives on Friday, October 6th at the Lake Worth Head Start Wingfield facility. I was impressed with the Head Start program and appreciated learning more about the various supportive services provided to the residents of Lake Worth Beach and surrounding communities.

I first want to apologize for sending my letter of September 21, 2023 before having a full understanding of Lutheran Services Florida and the Head Start program you have provided at Wingfield since 2014. I am glad to now understand better our city's relationship with LSF. I am also grateful to have gained a more immediate understanding of how the September 21st letter caused uncertainty for the parents, children, Head Start staff, and the LSF federal and local funding. LSF's Head Start program is clearly an important and valued resource for many families in our community. Let me emphasize that the City of Lake Worth Beach (City) sees the value of hosting LSF's Head Start program in the city-owned community center at 1699 Wingfield and welcomes the opportunity to do so.

The City appreciates that LSF promptly pays all utilities for the building half used by LSF. Additionally, the City recognizes the importance to program funders of the City's in-kind contribution through nominal (\$1/year) rent. The noticeable investments that LSF has made to keep the interior of the building in excellent condition for the children are also appreciated. And, of course, most importantly, the City is very grateful for your Head Start program and for its service to our children and families.

As I have expressed to Dr. Serrano and other LSF's representatives prior to the meeting and at the meeting, in recognition of the value and success of the Head Start program that has been operated at 1699 Wingfield St by Lutheran Services Florida for almost a decade, the City is willing to continue the discussion relative to LSF's desire to extend the Lease.

Lease Agreement - 1699 Wingfield Street, Lake Worth Beach, Florida

Please contact me at (561) 586-1689 to schedule a meeting to discuss and negotiate the lease agreement terms. Once we have reached a mutual agreement, the proposed lease agreement will be brought to the City Commission for approval at a Commission meeting. In order to allow time to negotiate the new Lease terms, the Lease will be extended to August 30, 2024 (to coincide with the school year). The lease extension should provide more than enough time to renegotiate a new lease agreement.

Let me know if you have any questions. I look forward to hearing from you soon.

Sincerely,



Carmen Y. Davis
City Manager

cc: City Commission
Glen J. Torcivia, City Attorney
Lauren Bennett, Director of Leisure Services
Jamie Brown, Interim Assistant City Manager
Dr. Julian Serrano, Head Start/Early Head Start Palm Beach Director
Frederick G. Kraegel, Director, Lutheran Services Florida, Inc.