

STAFF REPORT REGULAR MEETING

AGENDA DATE: July 18, 2023

DEPARTMENT: City Clerk

TITLE:

Resolution No. 21-2023 – Approving a Correction to the Fees & Charges for Cemetery Fees related to the reconveyance of plots to the City

SUMMARY:

The fees and charges for the cemetery were approved at the September 22, 2022 Regular City Commission Meeting. The City Clerk's office discovered an error in the fee for plots that could be sold back to the City.

BACKGROUND AND JUSTIFICATION:

The City has two cemeteries and allows for the those who have purchased plots to sell them back to the City. On May 3, 2022, the City Commission approved Resolution 31-2022 which amended the rules and regulations for the cemeteries. Section 7 (a) of the policy establishes that the payment for the reconveyance of the plots is set in the fee schedule. The language in the fee schedule reads that the City shall pay the owner, the original amount paid for the plot or \$300, whichever is the greater, but should read that the City would pay the lesser of the amount. This resolution corrects the wording in the fee schedule.

MOTION:

Move to approve/disapprove Resolution No. 21-2023 – Approving a Correction to the Fees & Charges for Cemetery Fees related to the reconveyance of plots to the City.

ATTACHMENT(S):

Resolution 21-2023 including Exhibit A - Corrected Fees & Charges
Cemetery Policy Resolution 31-2022