

STAFF REPORT REGULAR MEETING

AGENDA DATE: August 20, 2024

DEPARTMENT: Public Works

TITLE:

General Contractors Agreements with Louminel General Contractor, LLC, Mya Construservice, LLC and Sustainable Design and Construction Services, Inc. for miscellaneous maintenance repairs

SUMMARY:

The Contract authorizes the City to utilize the Mya Construction Services, LLC, Louminel General Contractor, & Sustainable Design for misc. maintenance repairs under \$100,000 that are outside the capability of the city staff.

BACKGROUND AND JUSTIFICATION:

The city is actively engaged in the repair and maintenance of the city facilities & properties, these repairs consist of, but are not limited to, interior office buildouts, HVAC work, electrical work, fencing, window and door work, carpentry, painting, plumbing, flooring, and roofing. The Public Works Department frequently has projects for repair work that are beyond the capabilities of the in-house labor force and need to be outsourced. On April 17, 2024, the City received seven (8) bids in response to Invitation for Bid (IFB) 24-106, Annual Contract General Contractor Related Services for Projects Under \$100,000. In accordance with the bid document, three (3) contractors were selected for the award. Upon review of the bid submittals, it was determined that Louminel General Contractor LLC, Mya Construction Services & Sustainable Design were the lowest, most responsive, and responsible bidders. All three agreements are attached to this agenda item. The Agreements are for an initial three (3) year term with two (2) additional one (1) year extensions, for a total possible term of five (5) years. These are unit price agreements and there is no financial commitment to the City unless Work Order is issued and approved in accordance to the City's procurement policy.

MOTION:

Move to approve/disapprove construction contracts with Louminel General Contractor, LLC, Mya Construservice, LLC and Sustainable Design and Construction Services, Inc. for General Contractor Related Services

ATTACHMENT(S):

Construction Agreements
Bid Tabulations