

# STAFF REPORT REGULAR MEETING

**AGENDA DATE:** August 18, 2026

**DEPARTMENT:** Leisure Services

**TITLE:**

Approval of the Tropical Ridge Scope of Work for development of Invitation for Bid (IFB) (CDBG # 2025-1485)

**SUMMARY:**

The Leisure Services Department is seeking approval of a Tropical Ridge tentative scope for IFB development; Staff has engaged with the Tropical Ridge Neighborhood Association and conducted a second site survey with community input.

**BACKGROUND AND JUSTIFICATION:**

The City of Lake Worth Beach continues its commitment to expanding and improving recreational amenities that support resident well-being, community pride, and equitable access to quality public spaces. Tropical Ridge Park, located at 211 North H Street, is a highly utilized neighborhood park serving an economically and culturally diverse community. Enhancements to this park are funded through the Community Development Block Grant (CDBG) allocation of \$311,618, approved under Grant R2025-1485 for playground and fitness area improvements.

As part of the City's ongoing evaluation of facility conditions and recreational service delivery, staff conducted multiple site visits, including a second survey with members of the Tropical Ridge Neighborhood Association. These community engagement efforts verified the need for significant upgrades to aging equipment, outdated safety surfacing, deteriorated amenities, and accessibility limitations throughout the site.

The proposed scope modernizes the park by installing durable, multi-use outdoor fitness equipment—including an accessible unit—as well as new 2–5 and 5–12 play structures that meet current industry safety standards and community expectations. In addition, the project includes new shock-absorbing pour-in-place surfacing, updated fencing for safety separation, improved landscaping, updated park signage, new benches, picnic tables, a bike rack, and replacement of older concrete and wooden features that have exceeded their useful life. These upgrades directly align with goals identified in the Open Space and Recreation Master Plan and advance the City Commission's priority of creating vibrant and safe recreational environments for all residents.

On June 2, 2026, the City Commission directed staff to cancel the intent to award and re-issue the IFB due to necessary scope modifications. Because this change impacts the project timeline, the city formally requested a time extension from Palm Beach County Housing and Economic Development. HED approved Amendment 001 revising all major benchmarks, including contract award, 50% completion, full construction completion, and final reimbursement timelines. This extension until May 2027 ensures adequate time to refine the scope, integrate community feedback, and competitively procure vendors capable of delivering the upgraded amenities envisioned for Tropical Ridge Park.

These improvements are essential to meeting community-identified needs, enhancing safety, supporting active lifestyles, and ensuring the park remains a welcoming, modern, and accessible recreational space. Approval of the updated scope allows the Leisure Services Department to proceed with the IFB development and continue advancing the City's mission to deliver high-quality parks and recreation facilities that strengthen the overall quality of life in Lake Worth Beach.

**MOTION:**

Move to approve/disapprove the proposed tentative scope for IFB development.

**ATTACHMENT(S):**

Fiscal Impact Analysis n/a

Palm Beach County CDBG Agreement

HED Extension Approval

Tropical Ridge Fitness Park PowerPoint

