



CHANGE ORDER FORM

(Addition or Revision to Work Requested by Owner)

Project Number: IFB#25-100 **Contractor:** Cooper Construction Management and Consulting

Contractor's Project Representative's E-Mail: jcooper@coopercmc.com

Contractor's Project Representative's Phone Number: 561-248-0707

Project Name: 1900 2nd Ave North Community Sustainability Expansion Project

Contract Effective Date: 09/18/2025

Change Order Number: 1.7

Change Order Effective Date: _____ [TO BE COMPLETED BY OWNER]

Change Order Type: INCREASE IN CONTRACT PRICE

Associated Change in Contract Time: 0 (work days)

Existing Purchase Order / Work Order Number: _____ (if applicable)

Description of Change as requested by Owner:

OCO #1.7 Owner Requested Additional Contingency Funds

Due to unforeseen site conditions encountered during construction, the project's current contingency fund has been fully depleted. To ensure adequate funding is available for any remaining unforeseen conditions and to maintain uninterrupted project progress, Cooper Construction Management and Consulting respectfully request approval of additional funds to restore the contingency reserve per Owner Request.

Price of Original Contract: \$ 2,317,602.22

Current Price of Contract (including prior Change Orders): \$ 2,343,153.20

Price of Current Change Order: \$ 50,000.00

New Contract Price: \$ 2,393,153.20

Basis of Price Change: ☐ Unit Price ☐ Time & Material ☒ Lump Sum

Contract Time Change: ☒ No Change ☐ Extended ☐ Decreased by work days

*** Contractor shall attach all supporting documentation, which will be incorporated herein by reference.**

(Increases in Unit Prices should be identified in the table below).

The Contractor and the Owner agree that this CHANGE ORDER represents the complete agreement of the parties with respect to the Work as modified herein as of the date of this CHANGE ORDER.

1	2	3	4	5	6
Item No.	Description	Qty	Unit	Unit Price	Increase In Contract Price
1	Additional Contingency Funding				\$50,000.00
2					
3					

By approving this Change Order, the Contractor releases any and all claims that it may have against the Owner under the subject Contract Documents including, but not limited to claims for equitable adjustments, which occurred or accrued prior to the effective date of this CHANGE ORDER except those claims made in writing to the OWNER prior to the effective date of this CHANGE ORDER.

This Change Order may be executed in counterparts and is not effective until approved by either the City Manager or City Commission (as designated on the last page of this Change Order).

Reviewed and Accepted by Contractor : Jackie W. Cooper
(Contractor Name)



Contractor Representative (Signature) President 7/29/2026
Title Date

OWNER: Based on the foregoing and the attached supporting documentation, the Owner's Contract Administrator recommends the proposed Change Order for submission to the City Commission or City Manager.

William Waters

Digitally signed by William Waters
Date: 2026.07.30 10:20:22 -04'00'

Recommended for approval by: _____, Director Date

IN WITNESS WHEREOF, the Owner (City of Lake Worth Beach) has approved this Change Order No. ____ to the _____ Project on _____, 20__.

CITY OF LAKE WORTH BEACH, FLORIDA ATTEST:

By: _____
Betty Resch, Mayor*

By: _____
Melissa Ann Coyne, MMC,

City Clerk

APPROVED AS TO FORM AND
SUFFICIENCY:

APPROVED FOR FINANCIAL LEGAL SUFFICIENCY:

By: _____
Glen J. Torcivia, City Attorney

By: _____
Yannick Ngendahayo, Financial Services Director

**City Manager is authorized to execute Change Order(s) not exceeding \$50,000 (cumulatively) unless otherwise authorized by the Contract Documents or the City's Procurement Code.*

STATE OF _____)
COUNTY OF _____)

THE FOREGOING instrument was acknowledged before me by means of physical presence or online notarization on this ____ day of _____ 202__, by _____, as the _____ [title] of _____, a company authorized to do business in the State of Florida, who is personally known to me or who has produced _____ as identification, and who did take an oath under penalty of perjury that the facts stated with regard to section 787.06, Florida Statutes, are true and correct, and that he or she is duly authorized to execute the foregoing instrument and bind _____ to the same.

Notary Public Signature

Notary Seal:

Attachments
(Contractor shall attach all supporting documentation)