

# **STAFF REPORT REGULAR MEETING**

**AGENDA DATE:** April 18, 2023

**DEPARTMENT:** Public Works/Leisure Services

**TITLE:**

Construction Agreement with E&F Florida Enterprises, Inc. dba Creative Contracting Group for improvements at Harold Grimes Memorial Park

**SUMMARY:**

The Agreement with E&F Florida Enterprises, Inc. dba Creative Contracting Group authorizes the contractor to construct restroom, and storage area improvements as well as construct a new concession area at Harold Grimes Memorial Park at a cost not to exceed \$339,300.00.

**BACKGROUND AND JUSTIFICATION:**

The City identified improvements that were necessary to bring the pavilion at Harold Grimes Memorial Park to an improved, safe and functional standard. The City applied for Community Development Block Grant (CDBG) funding last year (2022) for the Fiscal Year 2023 grant cycle. The City was successful in receiving the grant allocation from the Palm Beach County Department of Housing and Urban Development in the amount of \$306,691.

Harold Grimes Memorial Park is located in District 1. It currently serves as a complex for the multi-use athletic field and public pavilion. The proposed project will modernize the restroom facilities and bring them into ADA compliance. The project will increase the storage space used by various athletic programs. The project will also include the construction of a new concession facility to better serve the public that comes to watch games and practices. The project duration is two hundred seventy-five (275) calendar days for completion.

The City advertised and accepted bids via the public procurement process and on March 14, 2023 received a total of one (1) bid from a qualified and experienced contractor. Staff from Public Works and Financial Services reviewed the bid and determined that E&F Florida Enterprises, Inc. dba Creative Contracting Group met the requirements of a responsive and responsible bidder. The Agreement with E&F Florida Enterprises, Inc. dba Creative Contracting Group is at a cost not to exceed \$339,300.00 and is being funded by CDBG grant funds as well as funds from the City's general fund in the amount of \$306,691 and \$32,609, respectively.

**MOTION:**

Move to approve/disapprove the Agreement with E&F Florida Enterprises, Inc. dba Creative Contracting Group for the Harold Grimes Memorial Park Improvement Project Phase 2 – Pavilion Modifications, Alterations & Additions Project.

**ATTACHMENT(S):**

Fiscal Impact Analysis  
Construction Agreement

## FISCAL IMPACT ANALYSIS

### Five Year Summary of Fiscal Impact:

<b>Fiscal Years</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>
Inflows					
Current Appropriation	\$339,300	0	0	0	0
Program Income	0	0	0	0	0
Grants	0	0	0	0	0
In Kind	0	0	0	0	0
Outflows					
Current Appropriation	\$339,300	0	0	0	0
Operating	0	0	0	0	0
Capital	0	0	0	0	0
Net Fiscal Impact	0	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

Contract Award - Existing Appropriation	
	Expenditure
Department	Recreation
Division	Recreation
GL Description	Improve Other than Build/Improve Other than Build
GL Account Number	301-8060-572.63-63
Project Number	GV2304
Requested Funds	\$306,691.00
Contract Award - Existing Appropriation	
	Expenditure
Department	Public Services
Division	Maintenance
GL Description	Buildings/Improvements
GL Account Number	001-5062-519.62-10
Project Number	GV2304
Requested Funds	\$32,609.00