

STAFF REPORT REGULAR MEETING

AGENDA DATE: February 4, 2025

DEPARTMENT: City Commission

TITLE:

First Amendment to the Interlocal Agreement with the CRA for micro-transit services with Circuit Transit, Inc.

SUMMARY:

First Amendment to the Interlocal Agreement between the City of Lake Worth Beach and Lake Worth Beach Community Redevelopment Agency to provide funding for micro-transit services.

BACKGROUND AND JUSTIFICATION:

On February 5, 2024, the City and CRA entered into an agreement for the provision of micro-transit services within the CRA and adjacent area. The CRA and City agreed to work collaboratively and provide mobility options to residents and visitors for navigating in the Downtown and its adjacent areas. Since the inception of the program, Circuit Transit has been providing outstanding service. When the program initially began the CRA and the City both budgeted \$100,000 to initiate the delivery of micro-transit services to the community. Approving this agreement will extend the program for \$103,000, an increase of \$3,000, through September 30, 2025.

The Commission voted to move this item from the January 21, 2025 meeting to allow for additional information to be provided by Circuit Transit and the CRA.

MOTION:

Motion to approve/disapprove the first amendment to the interlocal agreement between the city and the CRA for micro-transit services with Circuit Transit, Inc.

ATTACHMENT(S):

Fiscal Impact Analysis
First Amendment
Interlocal Agreement
2024 Circuit revenue & ridership numbers

FISCAL IMPACT ANALYSIS

Five Year Summary of Fiscal Impact:

| Fiscal Years | 2025 | 2026 | 2027 | 2028 | 2029 |
|---|-------------|-------------|-------------|-------------|-------------|
| Inflows/Revenues | | | | | |
| Appropriated (Budgeted) | 0 | 0 | 0 | 0 | 0 |
| Program Income | 0 | 0 | 0 | 0 | 0 |
| Grants | 0 | 0 | 0 | 0 | 0 |
| In Kind | 0 | 0 | 0 | 0 | 0 |
| Outflows/Expenditures | | | | | |
| Appropriated (Budgeted) | \$103,000 | 0 | 0 | 0 | 0 |
| Operating | 0 | 0 | 0 | 0 | 0 |
| Capital | 0 | 0 | 0 | 0 | 0 |
| Net Fiscal Impact | | | | | |
| <i>(If not budgeted)</i> | 0 | 0 | 0 | 0 | 0 |
| No. of Addn'l Full-Time Employee Positions | | | | | |
| | 0 | 0 | 0 | 0 | 0 |

| Contract Award - Existing Appropriation (Budgeted) | |
|---|---|
| | Expenditure |
| Department | Recovery Capital Project Fund |
| Division | N/A |
| GL Description | Transfer to CRA |
| GL Account Number | 330-9010581.91-50 |
| Project Number | AP2419 |
| Requested Funds | \$103,000 |
| Remaining Balance | N/A |
| Source of Revenue (i.e. Paygo. Current Revenue, Bond Money, Grants, etc.) | Transfer from Community Development Project# AP2410 (see below) using Recovery Capital Project Fund |

Recovery Capital Project Fund

| Acct# | GL Description | Project# | Project Description | Department | Current Budget | Transfer | Revised Budget |
|--------------------|------------------------|-----------------|--|--------------------|-----------------------|-----------------|-----------------------|
| 330-9010-513.58-71 | Miscellaneous Expenses | AP2410 | Community Development Circuit | General Government | \$ 675,000 | \$(103,000) | \$ 572,000 |
| 330-9010-581.91-50 | Transfer to CRA | AP2419 | Transportation Project – First Amendment | CRA | \$ - | \$ 103,000 | \$ 103,000 |
| Total | | | | | \$ 675,000 | - | \$ 675,000 |