

TASK ORDER No. 1

CONTINUING PROFESSIONAL SERVICES

THIS TASK ORDER FOR CONTINUING PROFESSIONAL SERVICES (“Task Order”) is made on the day of _____, between the **City of Lake Worth Beach**, a Florida municipal corporation (“City”) and **Chen Moore And Associates, Inc.** a Florida CORPORATION (“CONSULTANT”).

1.0 Project Description:

The City desires the CONSULTANT to provide those services as identified herein for the Project. The Project is described in the CONSULTANT’s Proposal, dated December 20, 2024 and services are generally described as: Owner’s Representation Services – WMODA and Gulfstream Developments (the “Project”).

2.0 Scope

Under this Task Order, the CONSULTANT will provide the City of Lake Worth Beach for the Project for Owner’s Representation Services to support the coordination and review tasks associated with two developments that are proposed within the City: the Weiner Museum of Decorative Arts (WMODA) and the Gulfstream Hotel (Gulfstream) and as specified in the CONSULTANT’s proposal attached hereto and incorporated herein as **Exhibit “1”**.

3.0 Schedule

The services to be provided under this Task Order shall be completed in timely manner and as requested by the City starting with the City’s approval of this Task Order or the issuance of a Notice to Proceed.

4.0 Compensation

This Task Order is issued for a lump sum, not to exceed amount of One Hundred Thirty-Five Thousand Dollars (\$135,000.00). The attached proposal identifies all costs and expenses included in the lump sum, not to exceed amount.

5.0 Project Manager

The Project Manager for the CONSULTANT is Brent Whitfield, PE, phone (561) 329-1797; email: bwhitfield@chenmoore.com; and, the Project Manager for the City is Jamie Brown, phone: (561) 582-1309; email: jbrown@lakeworthbeachfl.gov.

6.0 Progress Meetings

The CONSULTANT shall schedule periodic progress review meetings with the City Project Manager as necessary but every 30 days as a minimum.

7.0 Authorization

This Task Order is issued pursuant to the Continuing Professional Services Agreement (Energy Management & Engineering Services) based on RFQ#23-300 between the City of Lake Worth Beach and the CONSULTANT, dated April 13, 2023 (“Agreement” hereafter). If there are any conflicts between the terms and conditions of this Task Order and the Agreement, the terms and conditions of the Agreement shall prevail.

IN WITNESS WHEREOF, the parties hereto have made and executed this Task Order No. 1 as of the day and year set forth above.

CITY OF LAKE WORTH BEACH, FLORIDA

By: _____
Betty Resch, Mayor

ATTEST:

By: _____
Melissa Ann Coyne, City Clerk


APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

APPROVED FOR FINANCIAL
SUFFICIENCY

By: _____
Glen J. Torcivia, City Attorney

By: _____
Yannick Ngendahayo, Financial Services Director

CONSULTANT: **CHEN MOORE AND ASSOCIATES, INC.**

By: _____


[Corporate Seal]

STATE OF FLORIDA
COUNTY OF BROWARD

The Foregoing Affidavit of Contractor regarding Non-Collusion and Public Entity Crime was acknowledged before me by means of physical presence or online notarization on this 7TH day of JANUARY 2025, by **PETER MOORE**, as the CHIEF EXECUTIVE OFFICER [title] of CHEN MOORE AND ASSOCIATES, A CORPORATION, which is authorized to do business in the State of Florida, who is personally known to me or who has produced _____ as identification, and who did take an oath under penalty of perjury that the facts stated with regard to section 787.06, Florida Statutes, are true and correct, and that he or she is duly authorized to execute the foregoing instrument and bind CHEN MOORE AND ASSOCIATES to the same.

Notary Public Signature

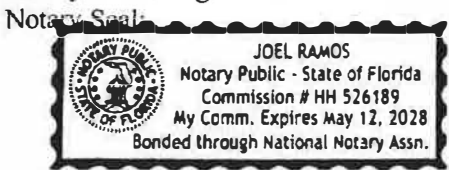


Exhibit "1"
(Consultant's Proposal – 2 pages)

500 Australian Avenue South, Suite 850
West Palm Beach, FL 33401
Office: +1 (561) 746-6900



December 20, 2024

SENT VIA E-MAIL (jbrown@lakeworthbeachfl.gov)

Mr. Jamie Brown, CFM, LEED AP BD+C, ENV SP
Interim City Manager | Director Public Works Department
City of Lake Worth Beach
1749 3rd Avenue South
Lake Worth Beach, FL 33460

**Subject: Proposal for the City of Lake Worth Beach
Owner's Representation Services – WMODA and Gulfstream Developments
CMA Proposal No. 24-0131.P0001**

Dear Mr. Brown,

Chen Moore and Associates (CMA) is pleased to submit this Scope of Services to provide owner's representation services for the City of Lake Worth Beach.

PROJECT INTRODUCTION

Currently, CMA has a continuing service contract to provide engineering services to the City. This contract is associated with RFQ#23-300 and includes a Professional Services Agreement that was entered into on March 28, 2023. Based on this agreement and at the request of the City, CMA has prepared the following proposal for Owner's Representation Services to support the coordination and review tasks associated with two developments that are proposed within the City: the Weiner Museum of Decorative Arts (WMODA) and the Gulfstream Hotel (Gulfstream).

PROJECT STAFFING

Chen Moore and Associates –Engineering and Planning Staff as needed

SCOPE OF SERVICES

The scope of services our firm will provide under this agreement based on our recent discussions and correspondence includes the following:

- Attending progress meetings (both virtual and in-person)
- Reviewing and providing comments on submittals or documents from WMODA or Gulfstream
- Reviewing and providing comments on submittals or documents from outside consultants
- Reviewing and providing comments on documents from City Staff
- Attending and/or presenting at Public Meetings including CRA and Commission Meetings

DELIVERABLE AND TIMELINE

Consultant will provide the City with professional services on an as-needed basis.

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Office: +1 (561) 746-6900



FEE SUMMARY

Consulting services will be provided based on the following hourly rates up to a Not-To-Exceed total amount of \$135,000.

- \$300 Principal (Brent Whitfield)
- \$200 Senior Engineer (Staff - TBD)
- \$140 Project Engineer (Staff - TBD)
- \$120 Senior Planner (Staff - TBD)

Should you have any questions, please do not hesitate to contact me at my office at my cell phone at (561) 329-1797 or send me an electronic message at bwhitfield@chenmoore.com

Respectfully submitted,

CHEN MOORE AND ASSOCIATES
Brent Whitfield, PE