

STAFF REPORT

REGULAR MEETING

AGENDA DATE: June 17, 2025

DEPARTMENT: Public Works/
City Clerk

TITLE:

Resolution No. 33-2025 – addition to the Municipal Cemetery Rules and Regulations

SUMMARY:

The addition to the rules and regulations is to address an ongoing issue of outstanding late fees.

BACKGROUND AND JUSTIFICATION:

Chapter 10 of the City's Code regarding the cemeteries stipulates that the City Commission will adopt rules and regulations regarding the maintenance and operation of the City's municipal cemeteries by Resolution.

There is a charge whenever burial services start 31 or more minutes later than the scheduled time to cover the operational cost to the city. Often those fees are not paid in a timely manner; the suggested addition to the rules and regulations would require that all outstanding fees are paid before a burial could be scheduled.

The revision includes adding language to Sections 5 and 6 of the regulations that all outstanding fees or charges must be paid before a burial could be scheduled. The revisions are underlined and highlighted in the document.

DIRECTION:

Move to approve/disapprove Resolution No. 33-2025, updating the cemetery rules and regulations.

ATTACHMENT(S):

Fiscal Impact Analysis – N/A
Resolution 33-2025