

STAFF REPORT REGULAR MEETING

AGENDA DATE: January 21, 2025

DEPARTMENT: City Commission/City Attorney/City
Manager/City Clerk

TITLE:

Resolution No. 04-2025 – amending the City Commission Rules of Procedure

SUMMARY:

The City Commission will update various items in the rules and procedures for commission meetings.

BACKGROUND AND JUSTIFICATION:

The City Commission's Rules of Procedure were initially adopted in 2004 by resolution and have been amended multiple times by subsequent resolutions, most recently in August 2024.

While staff acknowledge that all public comments are important, reading each public comment that is posted online on the record is hindering staff's ability to complete the business of the city within the meeting times and rules established by the commission. However, all comments are posted online and are available for the commission and public to review. Therefore, there was consensus to discontinue this practice at the January 3, 2025 pre-agenda workshop (most cities do not allow comments to be submitted online at all.)

Rule 6 (3) on page 4 is being revised to indicate that the online comments would be posted on the website but not read by the City Clerk. The Commissioners would acknowledge that they had read the online comments during Roll Call, thereby changing Rule 5 (1) on page 3 to Roll Call and Acknowledgment of online public comment.

MOTION:

Move to approve/disapprove Resolution No. 04-2025 – amending the City Commission Rules of Procedure

ATTACHMENT(S):

Resolution 04-2025 (redlined and clean versions)
Resolution 25-2024