

STAFF REPORT REGULAR MEETING

AGENDA DATE: January 21, 2025

DEPARTMENT: Public Works

TITLE:

Amendment 1 to the agreement with Image Janitorial and Amendment 3 to the agreement with Kleen-Tech

SUMMARY:

Approving amendments to the agreements with Kleen-Tech Services, LLC for the Group A janitorial services, and with Image Janitorial Services, Inc. for the Group B janitorial services.

BACKGROUND AND JUSTIFICATION:

The City of Lake Worth Beach's Public Works Department actively manages the janitorial services for all City buildings and recreational facilities. The existing janitorial services agreements were set to expire January 1, 2025. The Public Works Department is seeking to renew both agreements for one year period; the agreement with Kleen-Tech Services, LLC at a cost not to exceed \$136,368.00 and the agreement with Image Janitorial Services, Inc. at a cost not to exceed \$34,573.20.

MOTION:

Move to approve/disapprove Amendment 3 to the agreement with Kleen-Tech Services at a cost not to exceed \$136,368.00 and Amendment 1 to the agreement with Image Janitorial Services at a cost not to exceed \$34,573.20.

ATTACHMENT(S):

Fiscal Impact Analysis
Amendment 3 - Kleen-Tech
Amendment 1 - Image Janitorial

FISCAL IMPACT ANALYSIS

Five Year Summary of Fiscal Impact:

Fiscal Years	2025	2026	2027	2028	2029
Inflows/Revenues					
Appropriated (Budgeted)	0	0	0	0	0
Program Income	0	0	0	0	0
Grants	0	0	0	0	0
In Kind	0	0	0	0	0
Outflows/Expenditures					
Appropriated (Budgeted)	\$130,000.00	0	0	0	0
Operating	0	0	0	0	0
Capital	0	0	0	0	0
Net Fiscal Impact <i>(If not budgeted)</i>	\$40,941.20	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

Contract Award - Existing Appropriation (Budgeted)	
	Expenditure
Department	Public Works
Division	Custodial
GL Description	Contractual Services/Other Contractual Services
GL Account Number	001-5061-519-34-50
Project Number	N/A
Requested Funds	\$170,941.20
Remaining Balance	N/A
Source of Revenue (i.e. Paygo, Current Revenue, Bond Money, Grants, etc.)	Fund Balance