

# STAFF REPORT UTILITY MEETING

**AGENDA DATE:** August 27, 2024

**DEPARTMENT:** Water Utilities

**TITLE:**

CCNA Extension and Second Amendment to Task Order 8 with Craig A. Smith & Associates for Parrot Cove Stormwater Improvements Project Construction Engineering Services

**SUMMARY:**

This CCNA Extension authorizes the City to issue an amendment to Task Order 8 with Craig A. Smith & Associates. The Amendment authorizes Craig A. Smith & Associates to provide construction engineering and inspection (CEI) services for the Parrot Cove Stormwater Improvements project for a cost not to exceed \$77,000.

**BACKGROUND AND JUSTIFICATION:**

Craig A. Smith & Associates (CAS) has completed the design and permitting of the Parrot Cove Stormwater Improvements project, which is currently in its bidding phase. This amendment will authorize CAS to provide CEI services on the project, which include engineering services during construction, construction observation, and final certification of the project.

**MOTION:**

Move to approve/disapprove CCNA Extension and Second Amendment to Task Order 8 with Craig A. Smith & Associates for Parrot Cove Stormwater Improvements Project Construction Engineering Services

**ATTACHMENT(S):**

Fiscal Impact Analysis  
Extension to Agreement  
Second Amendment

**FISCAL IMPACT ANALYSIS**

Five Year Summary of Fiscal Impact:

<b>Fiscal Years</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>
<b>Inflows/Revenues</b>					
Appropriated (Budgeted)	0	0	0	0	0
Program Income	0	0	0	0	0
Grants	0	0	0	0	0
In Kind	0	0	0	0	0
<b>Outflows/Expenditures</b>					
Appropriated (Budgeted)	77,000.00	0	0	0	0
Operating	0	0	0	0	0
Capital	0	0	0	0	0
<b>Net Fiscal Impact</b>					
<i>(If not budgeted)</i>	0	0	0	0	0
<b>No. of Addn'l Full-Time</b>					
Employee Positions	0	0	0	0	0

<b>Contract Award - Existing Appropriation (Budgeted)</b>	
	<b>Expenditure</b>
Department	Water Utilities
Division	Stormwater
GL Description	Improve Other than Build/Infrastructure
GL Account Number	428-5090-538.63-15
Project Number	AP2326
Requested Funds	\$77,000
Remaining Balance	\$993,344.00
Source of Revenue (i.e. Paygo. Current Revenue, Bond Money, Grants, etc.)	ARPA