

# STAFF REPORT UTILITY MEETING

**AGENDA DATE:** July 29, 2025

**DEPARTMENT:** Electric Utilities

**TITLE:**

Task Order No. 20 with WGI, Inc. for Design Surveying services

**SUMMARY:**

Task Order No. 20 authorizes WGI, Inc. to support the engineering design of a new hardened 5002 sub-transmission line and 3S03 feeder connecting Main Yard to the new 6 Bay, 6<sup>th</sup> Ave. South Switching Station. This project has been identified as an element of the City's electric utility System Hardening and Reliability Improvement Project (SHRIP) and for which bonds were sold in November 2020 and May 2022.

**BACKGROUND AND JUSTIFICATION:**

This Task Order No. 20 is to authorize WGI, Inc. to provide surveying services to identify existing surface and subsurface features and existing utilities along portions of the proposed route where the new hardened feeders will be routed underground to the new 6<sup>th</sup> Ave. South 6 Bay switching station South along F Street and then East along 7<sup>th</sup> Ave. South.

This WGI Task Order No. 20 for surveying services is to support engineering design being performed by EC Fennell, P.A. under Task Order #12 to provide engineering design services for the new hardened 5002 sub-transmission line and 3S03 feeder connecting Main Yard to the 6 Bay, 6<sup>th</sup> Ave. South Switching Station.

This Task Order No. 20 is issued pursuant to the Continuing Professional Services Agreement (surveying) based on RFQ # 23-300 dated March 28, 2023.

**MOTION:**

Move to approve/disapprove Task Order No. 20 with WGI, Inc. for survey design work at a not to exceed cost of \$57,460.00.

**ATTACHMENT(S):**

Fiscal Impact Analysis  
Task Order 20

**FISCAL IMPACT ANALYSIS**

Five Year Summary of Fiscal Impact:

<b>Fiscal Years</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>
<b>Inflows/Revenues</b>					
Appropriated (Budgeted)	0	0	0	0	0
Program Income	0	0	0	0	0
Grants	0	0	0	0	0
In Kind	0	0	0	0	0
<b>Outflows/Expenditures</b>					
Appropriated (Budgeted)	\$57,460.00	0	0	0	0
Operating	0	0	0	0	0
Capital	0	0	0	0	0
<b>Net Fiscal Impact</b> <i>(If not budgeted)</i>	0	0	0	0	0
<b>No. of Addn'l Full-Time</b> <b>Employee Positions</b>	0	0	0	0	0

<b>Contract Award - Existing Appropriation (Budgeted)</b>	
	<b>Expenditure</b>
<b>Department</b>	Electric Utilities
<b>Division</b>	Distribution
<b>GL Description</b>	Improve Other than Build / Infrastructure
<b>GL Account Number</b>	421-6034-531-63.15
<b>Project Number</b>	SH2224
<b>Requested Funds</b>	\$57,460.00
<b>Remaining Balance</b>	\$1,237,154.75
<b>Source of Revenue</b> (i.e. Paygo. Current Revenue, Bond Money, Grants, etc.)	Series 2022 Consolidated Utility Revenue Bond