

STAFF REPORT REGULAR MEETING

AGENDA DATE: November 15, 2022

DEPARTMENT: Public Works

TITLE:

Resolution No. 87-2022 – FY23 Refuse Fund Budget Amendment

SUMMARY:

Resolution 87-2022 adopts a budget amendment to the FY23 Refuse Fund increasing \$127,000 in salaries and benefits for the hiring of two additional “Equipment Operator II” employees.

BACKGROUND AND JUSTIFICATION:

The Solid Waste and Recycling Division of the Public Works Department is actively engaged in the collection and disposal of refuse and recyclable materials throughout the City. As part of these activities it is necessary that adequate staffing levels be maintained to facilitate daily completion of assigned routes. Unavoidable staffing shortages caused by injury and illness result in insufficient staffing levels resulting in longer shifts for equipment operators as well as incomplete assigned routes. This can lead to reduced staff efficiency, moral, and safety as well as generate public health concerns due to the delayed collection of putrescible waste. The funding of two equipment operator positions will improve the divisions ability to meet staffing requirements. These two positions were included and authorized in the employee position count approved at the 2nd Budget Hearing. This item is to fund the previously approved positions.

This budget amendment increases salaries and benefits by \$75,000 and \$52,000, respectively, which will be funded by current revenues. The FY23 refuse fund budget currently projects a revenue surplus equaling approximately \$562,000. This budget amendment will negatively impact the projected revenue surplus from approximately \$562,000 to \$435,000.

Resolution 87-2022 establishes the amended budget for FY23.

MOTION:

Move to approve/disapprove Resolution No. 87-2022 to adopt the budget amendment to the FY23 Refuse Fund, increasing expenditures by \$127,000.

ATTACHMENT(S):

Fiscal Impact Analysis
Resolution 87-2022

FISCAL IMPACT ANALYSIS

Five Year Summary of Fiscal Impact:

Fiscal Years	2023	2024	2025	2026	2027
Inflows					
Current Appropriation	0	0	0	0	0
Program Income	0	0	0	0	0
Grants	0	0	0	0	0
In Kind	0	0	0	0	0
Outflows					
Operating	\$127,000	0	0	0	0
Capital	0	0	0	0	0
Net Fiscal Impact	(\$127,000)	0	0	0	0
No. of Addn'l Full-Time Employee Positions					
	2	0	0	0	0

New Appropriation Fiscal Impact:		
	Revenue Source	Expenditure
Department	N/A	Public Services
Division	N/A	Residential Collection
GL Description	N/A	Salaries & Wages
GL Account Number	N/A	410-5081-534.12-10
Project Number	N/A	N/A
Requested Funds	N/A	\$75,000

New Appropriation Fiscal Impact:		
	Revenue Source	Expenditure
Department	N/A	Public Services
Division	N/A	Residential Collection
GL Description	N/A	Benefits (FICA, Pension, Health Insurance etc....)
GL Account Number	N/A	Various
Project Number	N/A	N/A
Requested Funds	N/A	\$52,000

Contract Award - Existing Appropriation: N/A	
	Expenditure
Department	
Division	
GL Description	
GL Account Number	
Project Number	
Requested Funds	