

# STAFF REPORT REGULAR MEETING

**AGENDA DATE:** November 15, 2022

**DEPARTMENT:** Public Works

**TITLE:**

Lease Renewal with FDOT for the Sidewalk Café Permits

**SUMMARY:**

The Lease Renewal with FDOT authorizes an additional 5 years of Sidewalk Café leasing of sidewalk and valet parking space.

**BACKGROUND AND JUSTIFICATION:**

On June 13, 2016, the City entered into a Lease Agreement with the Florida Department of Transportation (FDOT) for the leasing of public sidewalk and valet parking space along Lake and Lucerne Avenue that fall within the FDOT right-of-way. The lease agreement allows the City to coordinate with local businesses along Lake and Lucerne to provide additional sidewalk and valet parking space that can then be utilized by these businesses.

City staff has successfully worked with numerous local businesses on this program since entering into the agreement back in 2016. The original Lease Agreement expired on July 6, 2021 and was not available for renewal at the time because FDOT was holding internal discussions on the best method to manage sidewalk café leases. Recently, FDOT determined that it would continue managing sidewalk café's as it had in the past and subsequently provided the City with a new Lease Renewal. The simplified process involves the City receiving a lease payment from a local business based on square footage of the space leased and in turn then pays FDOT for the total amount of space leased. This renewal provides for an additional 5-year lease term to continue the sidewalk café and valet parking space rental. If approved, this lease agreement will be retroactively dated for July 7, 2021.

**MOTION:**

Move to approve/disapprove the Lease Renewal with FDOT for the Sidewalk Café Permits.

**ATTACHMENT(S):**

Fiscal Impact Analysis  
Lease Renewal

**FISCAL IMPACT ANALYSIS**

Five Year Summary of Fiscal Impact:

<b>Fiscal Years</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>
<b>Inflows</b>					
Program Income	\$11,968.25	\$11,968.25	\$11,968.25	\$11,968.25	\$11,968.25
Grants	0	0	0	0	0
In Kind	0	0	0	0	0
<b>Outflows</b>					
Operating	\$8,287.50	\$8,287.50	\$8,287.50	\$8,287.50	\$8,287.50
Capital	0	0	0	0	0
<b>Net Fiscal Impact</b>	<b>\$3,680.75</b>	<b>\$3,680.75</b>	<b>\$3,680.75</b>	<b>\$3,680.75</b>	<b>\$3,680.75</b>
<b>No. of Addn'l Full-Time Employee Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>New Appropriation Fiscal Impact:</b>		
	<b>Revenue Source</b>	<b>Expenditure</b>
Department		Public Services
Division		Administration
GL Description	Bldg Permits / Public Services	Other Contractual Service
GL Account Number	001-0000-322-10-50	001-5010-519-34-50
Project Number		
Requested Funds		\$8,287.50

<b>Budget Transfer Impact</b>		
	<b>Revenue Source</b>	<b>Expenditure</b>
Department		
Division		
GL Description		
GL Account Number		
Project Number		
Requested Funds		

<b>Contract Award - Existing Appropriation</b>	
	<b>Expenditure</b>
Department	
Division	
GL Description	
GL Account Number	
Project Number	
Requested Funds	