

# STAFF REPORT REGULAR MEETING

**AGENDA DATE:** October 30, 2023

**DEPARTMENT:** Electric Utility

**TITLE:**

Wireless Data Communications Services Agreement with Kirms Communication LLC

**SUMMARY:**

This Agreement with Kirms Communication will provide the City with wireless data communications services and maintenance for the City's data communications network, which monitors and controls eight (8) Electric Utility distribution substations.

**BACKGROUND AND JUSTIFICATION:**

This Wireless Data Communications Services Agreement with Kirms Communication "piggybacks" the existing, competitively bid contract between Kirms Communication and Palm Beach County for Wireless Data Communications Services. The County's contract provides unit pricing for the materials, services, and maintenance to be provided by Kirms Communication to the County. For the City's purposes, the Agreement will provide services, and maintenance to cover the City's radios, receivers, transmitters and antennae systems by which Electrical Systems Operations monitors and controls eight (8) Electric Utility distribution substations. Services shall be provided by Kirms Communication on an as-needed basis as authorized by Work Orders approved in accordance with the Procurement Code and Policy. The amount for each Work Order shall be based on the work estimates provided at the time of the service request and the unit prices set forth in the Agreement.

The County's contract with Kirms Communication is available for review at the Financial Services Department but is not included with this item as it is over 50-pages in length.

The City believes the unit prices set forth in the Agreement are fair and reasonable and represent the best value to the City for the services to be provided.

The City's Procurement Policy and Code authorize the City to purchase goods and/or services through "piggybacking" of other governmental competitively procured agreements.

**MOTION:**

Move to approve/disapprove the Wireless Data Communications Services Agreement with Kirms Communication LLC.

**ATTACHMENT(S):**

Fiscal Analysis (not applicable at this time)  
Agreement