

STAFF REPORT REGULAR MEETING

AGENDA DATE: August 5 ,2025

DEPARTMENT: Financial Services

TITLE:

Service Order with ClearGov to provide the City with additional financial modules

SUMMARY:

The Service Order authorizes ClearGov to add the Personnel Budgeting and Strategic Budgeting modules to the current software package

BACKGROUND AND JUSTIFICATION:

On June 5, 2024, the City of Lake Worth Beach entered into an agreement with ClearGov for the procurement of Software as a Service (SaaS) to support its budgeting and financial planning processes. The initial contract included access to ClearGov's Operating and Capital Improvement Planning Budget software.

To further enhance the budget development process, the City requires the addition of two modules: Personnel Budgeting and Strategic Budgeting. The term of this agreement addition will be in alignment with the master software agreement for the period of three consecutive years.

The Personnel Budgeting module will enable the City to plan for the full cost of each position with greater accuracy and efficiency. The Strategic Budgeting module will allow the City to better align budget decisions with strategic goals and performance measures.

MOTION:

Move to approve/disapprove The Service Order with ClearGov to add additional financial modules

ATTACHMENT(S):

Fiscal Impact Analysis
Service Order

FISCAL IMPACT ANALYSIS

Five Year Summary of Fiscal Impact:

Fiscal Years	2025	2026	2027	2028	2029
Inflows/Revenues					
Appropriated (Budgeted)	0	0	0	0	0
Program Income	0	0	0	0	0
Grants	0	0	0	0	0
In Kind	0	0	0	0	0
Outflows/Expenditures					
Appropriated (Budgeted)	\$25,160	0	0	0	0
Operating	0	\$26,669.60	\$28,269.77	0	0
Capital	0	0	0	0	0
Net Fiscal Impact (If not budgeted)	0	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

Contract Award - Existing Appropriation (Budgeted)	
	Expenditure
Department	General Fund
Division	Non-Departmental/City Manager
GL Description	Other Contractual Services
GL Account Number	001-9010-519.34-50/001-1020-512-34-50
Project Number	n/a
Requested Funds	\$15,160/\$10,000
Remaining Balance	\$29,114/\$91,929.25
Source of Revenue (i.e. Paygo. Current Revenue, Bond Money, Grants, etc.)	Current Revenue