

STAFF REPORT UTILITY MEETING

AGENDA DATE: September 26, 2023

DEPARTMENT: Water Utilities

TITLE:

Purchase Order with PSI Technologies, Inc. for a Wilo Sewage Pump for the Regional Master Pump Station

SUMMARY:

The Purchase Order with PSI Technologies Inc. authorizes purchasing a Wilo Sewage Pump for the Water Utilities Department at a cost not exceeding \$251,100.00.

BACKGROUND AND JUSTIFICATION:

The Sewer Pumping Division of the Water Utilities Department has the important responsibility of maintaining and supervising the Regional Master Lift Station. This lift station is critical in ensuring the proper functioning of the Regional Sewer Infrastructure by moving untreated sewage through a 14-mile force main to the East Central Wastewater Facility, managing a daily volume of approximately 8 million gallons of sewage.

To ensure the lift station's continued reliability, the Sewer Pumping Division has decided to purchase a new sewage pump from PSI Technologies Inc., the sole supplier of the pumps needed for the original design of the Master Pump Station. The City's Procurement Code, section 2-112 (e) and City Procurement Policy authorize a single source procurement without competition if the single source is the only practical source or in the best interest of the City. The acquisition is subject to a procurement limit of \$251,100.00.

MOTION:

Move to approve/disapprove Purchase Order with PSI Technologies Inc. for a Wilo Sewage Pump for the Water Utilities Department for a cost not to exceed \$251,100.00.

ATTACHMENT(S):

Fiscal Impact Analysis

Quote

Sole Source Documentation

FISCAL IMPACT ANALYSIS

Five-Year Summary of Fiscal Impact:

Fiscal Years	2024	2025	2026	2027	2028
Inflows					
Current Appropriation	0	0	0	0	0
Program Income	0	0	0	0	0
Grants	0	0	0	0	0
In-Kind	0	0	0	0	0
Outflows					
Current Appropriation	\$251,100.00	0	0	0	0
Operating	0	0	0	0	0
Capital	0	0	0	0	0
Net Fiscal Impact	0	0	0	0	0
No. of Addn'l Full-Time Employee Positions					
	0	0	0	0	0

Contract Award - Existing Appropriation	
	Expenditure
Department	Sewer
Division	Pumping Regional
GL Description	Capital Improvement
GL Account Number	426-7490-535.63-15
Project Number	RS2301
Requested Funds	\$250,000.00

Contract Award - Existing Appropriation	
	Expenditure
Department	Sewer
Division	Pumping Regional
GL Description	Capital Improvement
GL Account Number	426-7490-535.63-15
Project Number	RS2202
Requested Funds	\$1,100.00