

# STAFF REPORT UTILITY MEETING

**AGENDA DATE:** September 26, 2023

**DEPARTMENT:** Electric Utility

**TITLE:**

Agreement with Bermex, Inc. for the reading of electric and water utility meters during emergency situations

**SUMMARY:**

Agreement with Bermex, Inc. for the reading of electric and water utility meters associated with potential future emergency situations including disaster recovery, electric utility restoration situations and/or Advanced Metering Infrastructure (AMI) hardware or software failure.

**BACKGROUND AND JUSTIFICATION:**

The City issued a Request for Proposals (23-203R) seeking bids from qualified vendors for emergency, as-needed, electric and water utility meter reading services. Bermex, Inc. was the sole vendor to submit a proposal, was found to be a responsive and responsible bidder and was recommended for the award.

The City currently utilizes an AMI system for its electric and water utility meter reading, which allows internal staff to focus on other tasks on a daily basis. In the unlikely event that the said AMI systems were to become inoperable or fail, the City would need to rely on the services described within this document to revert to manual meter reads on an as-needed basis. These services would be utilized until the AMI System was back online and operational. The duration of the Agreement is three (3) years, with the option to renew for two (2) additional one (1) year periods.

**MOTION:**

Move to approve/disapprove Agreement with Bermex, Inc. for the reading of electric and water utility meters on an as-needed basis.

**ATTACHMENT(S):**

Agreement