

STAFF REPORT REGULAR MEETING

AGENDA DATE: December 19, 2023

DEPARTMENT: Internal Audit

TITLE:

Accept & Approve Inventory Audit Report

SUMMARY:

Inventory Audit Reports are internal until approved by the City Commission.

BACKGROUND AND JUSTIFICATION:

The Internal Auditor, having previously reviewed and presented the Inventory Audit Report to each City Commissioner and the City Manager, requests that the City Commission “accept & approve” the Inventory Audit Report, thereby making the report “final” and available for public distribution. Internal Audit reports become “final” when the governing board, the City Commission, officially approves internal audit reports by vote of the City Commission.

MOTION:

Move to approve/disapprove the Inventory Audit Report.

ATTACHMENT(S):

Fiscal Impact Analysis – N/A