

STAFF REPORT REGULAR MEETING

AGENDA DATE: March 5, 2024

DEPARTMENT: Leisure Services / Water Utilities

TITLE:

Agreement with Williams Scotsman Inc. for modular buildings

SUMMARY:

The Lake Worth Beach Leisure Services and Water Utilities departments wish to proceed with an agreement for modular facilities to address current staff space issues.

BACKGROUND AND JUSTIFICATION:

The City's Water Utility and Leisure Services departments are currently grappling with facility space issues. The Utility, consisting of Water / Sewer / Stormwater, has been operating out of two trailers that are twelve years old and beyond their useful life.

The Lifeguards and Property Maintenance staff at the beach are currently operating out of the second floor vacant space in the City's Beach Casino. With a goal of vacating this space to provide for future leasing opportunities, a facility solution is necessary.

This agreement will address the staff spacing issues and provide the four following facilities:

- Beach upper level – Lifeguards (double facility)
- Beach lower level – Property Maintenance Staff (single facility)
- Utilities - Administration (triple facility)
- Utilities - Staff (triple facility)

MOTION:

Move to approve/disapprove the purchase of 4 new modular facilities from Williams Scotsman Inc. for an amount not to exceed \$1,097,092.75.

ATTACHMENT(S):

Fiscal Impact Analysis
Quote

FISCAL IMPACT ANALYSIS

Five Year Summary of Fiscal Impact:

Fiscal Years	2024	2025	2026	2027	2028
Inflows/Revenues					
Appropriated (Budgeted)	0	0	0	0	0
Program Income	0	0	0	0	0
Grants	0	0	0	0	0
In Kind	0	0	0	0	0
Outflows/Expenditures					
Appropriated (Budgeted)	\$897,092.75	0	0	0	0
Operating	0	0	0	0	0
Capital	\$200,000	0	0	0	0
Net Fiscal Impact					
<i>(If not budgeted)</i>	200,000.00	0	0	0	0
No. of Addn'l Full-Time					
Employee Positions	0	0	0	0	0

New Appropriation (Not Budgeted) Fiscal Impact:		
	Revenue Source	Expenditure
Department	Regional Sewer	Regional Sewer
Division	N/A	Non-Departmental
GL Description	Use of Fund Balance	Improve Other than Build/Infrastructure
GL Account Number	426-0000-395.00-00	426-7490-535-63-15
Project Number	TBD	TBD
Requested Funds	\$66,666.66	\$66,666.66
Remaining Balance	N/A	N/A

New Appropriation (Not Budgeted) Fiscal Impact:		
	Revenue Source	Expenditure
Department	Storm Water	Storm Water
Division	N/A	Pumping
GL Description	Use of Fund Balance	Improve Other than Build/Infrastructure
GL Account Number	428-0000-395.00-00	428-5090-538-63-15
Project Number	TBD	TBD
Requested Funds	\$66,666.67	\$66,666.67
Remaining Balance	N/A	N/A

New Appropriation (Not Budgeted) Fiscal Impact:		
	Revenue Source	Expenditure
Department	Local Sewer	Local Sewer
Division	N/A	Pumping
GL Description	Use of Fund Balance	Improve Other than Build/Infrastructure
GL Account Number	423-0000-395.00-00	423-7221-535.63-15
Project Number	TBD	TBD
Requested Funds	\$66,666.67	\$66,666.67
Remaining Balance	N/A	N/A

Contract Award - Existing Appropriation (Budgeted)	
	Expenditure
Department	Water Department
Division	Distribution
GL Description	Improve Other than Build / Infrastructure
GL Account Number	422-7034-533.63-15/ 301-9010-589.63-00
Project Number	WT2401/ GV2405
Requested Funds	\$450,000.00/ \$447092.75
Remaining Balance	N/A
Source of Revenue (i.e. Paygo, Current Revenue, Bond Money, Grants, etc.)	Fund Balance and Sales Tax