

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: August 17, 2021

DEPARTMENT: Financial Services

TITLE:

Discussion regarding updating the City's Procurement Code

SUMMARY:

The discussion will address updating the City's current Procurement Code in order to provide for the assistance to minority-owned, women-owned and veteran-owned businesses

BACKGROUND AND JUSTIFICATION:

The City's Procurement Code (currently Article XIV of Chapter 2 of the City's Code of Ordinances) applies to the purchase of all goods and/or services (including construction) and the expenditure of public funds for such purchases. The City substantially revised its Procurement Code in October 2019 and correspondingly adopted a Procurement Policy. The policy of the City is to afford all businesses an opportunity for participation in the City's procurement processes and to prohibit discrimination by the City or its providers of goods and or services. The City Procurement Code currently provides certain preferences in Invitations to Bids to local and small businesses. At this time, the Procurement Code needs to be updated to expand the preferences to include Request for Proposals and Request for Qualifications to local and small businesses and to add preferences to qualifying minority-owned, women-owned, and veteran-owned businesses.

MOTION:

Direction from the Commission

ATTACHMENT(S):

Fiscal Impact – N/A
Procurement Process Presentation
Current Procurement Code