

STAFF REPORT REGULAR MEETING

AGENDA DATE: November 19, 2024

DEPARTMENT: Water Utilities

TITLE:

First Amendment to the Agreement with Odyssey Manufacturing Co. to purchase 50% Caustic Soda for water treatment and odor control

SUMMARY:

This First Amendment authorizes the purchase of 50% Caustic Soda for the City of Lake Worth Beach Water Utilities at a cost not-to-exceed \$200,000 annually from Odyssey Manufacturing Co.

BACKGROUND AND JUSTIFICATION:

Caustic Soda is a necessary chemical used in the reverse osmosis treatment plant process for pH adjustment and odor control. In addition, Caustic Soda is also used at the Master Pump Station for odor control.

The City issued Invitation for Bid IFB#21-208 in order to purchase 50% Caustic Soda needed for the Water Treatment Plant and Master Pump Station. On September 01, 2021, the City received five (5) responses from qualified entities. Bids were evaluated by staff taking into account unit cost, minimum quantities, and penalties for partial deliveries and Odyssey Manufacturing was found to be the lowest responsive and responsible bidder.

MOTION:

Move to approve/disapprove the First Amendment to the agreement to purchase bulk 50% Caustic Soda from Odyssey Manufacturing Co. for an amount not to exceed \$200,000 annually.

ATTACHMENT(S):

Fiscal Impact Analysis
First Amendment

FISCAL IMPACT ANALYSIS

Five Year Summary of Fiscal Impact:

| Fiscal Years | 2025 | 2026 | 2027 | 2028 | 2029 |
|--------------------------------|-------------|-------------|-------------|-------------|-------------|
| Inflows/Revenues | | | | | |
| Appropriated (Budgeted) | 0 | 0 | 0 | 0 | 0 |
| Program Income | 0 | 0 | 0 | 0 | 0 |
| Grants | 0 | 0 | 0 | 0 | 0 |
| In Kind | 0 | 0 | 0 | 0 | 0 |
| Outflows/Expenditures | | | | | |
| Appropriated (Budgeted) | \$200,000 | 0 | 0 | 0 | 0 |
| Operating | 0 | 0 | 0 | 0 | 0 |
| Capital | 0 | 0 | 0 | 0 | 0 |
| Net Fiscal Impact | | | | | |
| <i>(If not budgeted)</i> | 0 | 0 | 0 | 0 | 0 |
| No. of Addn'l Full-Time | | | | | |
| Employee Positions | 0 | 0 | 0 | 0 | 0 |

| Contract Award - Existing Appropriation (Budgeted) | |
|---|--------------------------------|
| | Expenditure |
| Department | Water Utilities |
| Division | Water Production |
| GL Description | Operating Supplies / Chemicals |
| GL Account Number | 402-7022-533-52-30 |
| Project Number | N/A |
| Requested Funds | \$160,000 |
| Remaining Balance | \$67,920 |
| Source of Revenue (i.e. Paygo. Current Revenue, Bond Money, Grants, etc.) | Paygo |

| Contract Award - Existing Appropriation (Budgeted) | |
|---|--------------------------------|
| | Expenditure |
| Department | Water Utilities |
| Division | Local Collection |
| GL Description | Operating Supplies / Chemicals |
| GL Account Number | 403-7231-535-52-30 |
| Project Number | N/A |
| Requested Funds | \$10,000 |
| Remaining Balance | \$53,991.36 |
| Source of Revenue (i.e. Paygo. Current Revenue, Bond Money, Grants, etc.) | Paygo |

| Contract Award - Existing Appropriation (Budgeted) | |
|---|--------------------------------|
| | Expenditure |
| Department | Water Utilities |
| Division | Local Pumping |
| GL Description | Operating Supplies / Chemicals |
| GL Account Number | 403-7221-535-52-30 |
| Project Number | N/A |
| Requested Funds | \$15,000 |
| Remaining Balance | \$10,000 |
| Source of Revenue (i.e. Paygo. Current Revenue, Bond Money, Grants, etc.) | Paygo |

| Contract Award - Existing Appropriation (Budgeted) | |
|---|--------------------------------|
| | Expenditure |
| Department | Water Utilities |
| Division | Regional Sewer |
| GL Description | Operating Supplies / Chemicals |
| GL Account Number | 405-7421-535-52-30 |
| Project Number | N/A |
| Requested Funds | \$15,000 |
| Remaining Balance | \$0 |
| Source of Revenue (i.e. Paygo. Current Revenue, Bond Money, Grants, etc.) | Paygo |