

STAFF REPORT REGULAR MEETING

AGENDA DATE: November 19, 2024

DEPARTMENT: Financial Services &
Community Sustainability

TITLE:

Agreement with CentralSquare Technologies, LLC for modernization of City's ERP System for Finance & Community Sustainability

SUMMARY:

Agreement with CentralSquare Technologies, LLC for modernization of City's ERP System for an amount not to exceed \$870,000.00

BACKGROUND AND JUSTIFICATION:

An enterprise Resource Planning (ERP) software system consists of a comprehensive suite of integrated applications designed to manage and automate core business processes.

The City of Lake Worth Beach is seeking the modernization of our ERP software system by migrating from CentralSquare Naviline Fiscal Services and Naviline Community Services software applications to CentralSquare Finance Enterprise, Enterprise Asset Management, Community Development and Citizen Engagement cloud-based applications. The software modernization includes all phases of implementation, such as business analysis, software installation, system configuration, data conversion, software integration, training, process improvement and workflows, creation and management of reports. The City explored alternative ERP systems and found them to be excessively high and currently unaffordable to the City. CentralSquare Technologies LLC has offered to modernize the City's ERP system with their more advanced software solution for Finance and Community Sustainability. By utilizing the same software developer, the City can reduce the overall cost of migration, reduce implementation risks, ensure smoother data transition/conversion between the systems and provide the users with a more familiar and similar interface.

City staff negotiated the agreement with CentralSquare Technologies, LLC resulting in a reduction of over \$200,000 from the original quote.

The Agreement with CentralSquare Technologies, LLC will be for an initial term of seven (7) years, renewable upon agreement of both parties. The total cost for the software purchase, configuration and training is \$767,432.63. The total amount requested for approval includes a contingency to accommodate any unforeseen and necessary adjustments to the project.

MOTION:

Move to approve/disapprove Agreement with CentralSquare Technologies, LLC for the modernization of the City's ERP System for Finance and Community Sustainability for an amount not to exceed \$870,000.00.

ATTACHMENT(S):

Fiscal Impact Analysis
Agreement
Presentation

FISCAL IMPACT ANALYSIS

Five Year Summary of Fiscal Impact:

| Fiscal Years | 2025 | 2026 | 2027 | 2028 | 2029 |
|---|--------------|--------------|--------------|--------------|--------------|
| Inflows/Revenues | | | | | |
| Appropriated (Budgeted) | 0 | 0 | 0 | 0 | 0 |
| Program Income | 0 | 0 | 0 | 0 | 0 |
| Grants | 0 | 0 | 0 | 0 | 0 |
| In Kind | 0 | 0 | 0 | 0 | 0 |
| Outflows/Expenditures | | | | | |
| Appropriated (Budgeted) | \$870,000.00 | 0 | 0 | 0 | 0 |
| Operating | 0 | \$246,751.00 | \$259,088.55 | \$272,042.98 | \$285,645.13 |
| Capital | 0 | 0 | 0 | 0 | 0 |
| Net Fiscal Impact <i>(If not budgeted)</i> | 0 | 0 | 0 | 0 | 0 |
| No. of Addn'l Full-Time Employee Positions | 0 | 0 | 0 | 0 | 0 |

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| Contract Award - Existing Appropriation (Budgeted) | |
| | Expenditure |
| Department | IT |
| Division | IT |
| GL Description | Improve Other than Build |
| GL Account Number | 510-1520-519-63.00 |
| Project Number | AP2313 |
| Requested Funds | \$870,000.00 |
| Remaining Balance | \$130,000.00 |
| Source of Revenue (i.e. Paygo. Current Revenue, Bond Money, Grants, etc.) | ARPA |