

# STAFF REPORT REGULAR MEETING

**AGENDA DATE:** November 19, 2024

**DEPARTMENT:** Public Works

**TITLE:**

Purchase from Alan Jay Fleet Sales for the procurement for fleet replacement vehicles

**SUMMARY:**

This Purchase Order is for the City of Lake Worth Beach to procure one (1) Chevy Equinox FWD LT and Two (2) Ford Maverick Super Crew Pickup AWD XLT 4.5' Bed from Alan Jay Fleet Sales in the amount of **\$94,196.00**. These vehicles are for the Parking Division of the Leisure Services Department and Meter Shop of Electrical Utility Department.

**BACKGROUND AND JUSTIFICATION:**

Public Works, Fleet Maintenance Division manages the city's fleet needs including Maintenance, repair and replacement. As part of the fleet replacement master schedule, these vehicles are scheduled for replacement to maintain an efficient fleet.

Division	Vehicle	Cost
Parking – Leisure Services	Chevy Equinox FWD LT	\$28,876.00
Parking – Leisure Services	Ford Maverick Super Crew Pickup AWD XLT 4.5' Bed	\$32,660.00
Meter Shop – Electrical Utility	Ford Maverick Super Crew Pickup AWD XLT 4.5' Bed	\$32,660.00

These Vehicles are being purchased through the Sourcwell Cooperative Purchase Contract #2022-120716-NAF&060920-NAF and authorized vendor Alan Jay Fleet Sales. City's Procurement Code Sec. 2-112 authorizes the City to utilize Cooperative purchasing agreements for procurement of goods and services.

**MOTION:**

Move to approve/disapprove the purchase of replacement vehicles with Alan Jay Fleet Sales at a cost not to exceed \$94,196.00.

**ATTACHMENT(S):**

Fiscal Impact Analysis

Quote - Chevy Equinox FWD LT

Quote - Ford Maverick Super Crew Pickup AWD XLT 4.5' Bed

**FISCAL IMPACT ANALYSIS**

Five Year Summary of Fiscal Impact:

<b>Fiscal Years</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>
Inflows/Revenues					
Appropriated (Budgeted)	0	0	0	0	0
Program Income	0	0	0	0	0
Grants	0	0	0	0	0
In Kind	0	0	0	0	0
Outflows/Expenditures					
Appropriated (Budgeted)	\$94,196.00	0	0	0	0
Operating	0	0	0	0	0
Capital	0	0	0	0	0
Net Fiscal Impact					
<i>(If not budgeted)</i>	0	0	0	0	0
No. of Addn'l Full-Time					
Employee Positions	0	0	0	0	0

Contract Award - Existing Appropriation (Budgeted)	
	Expenditure
Department	City Garage
Division	Non-Departmental
GL Description	Machinery & Equipment
GL Account Number	530-9010-549.64-30
Project Number	GV2508
Requested Funds	\$94,196.00
Remaining Balance	\$172,804.00
Source of Revenue (i.e. Paygo. Current Revenue, Bond Money, Grants, etc.)	N/A