

# EXECUTIVE BRIEF UTILITY MEETING

**AGENDA DATE:** July 26, 2022

**DEPARTMENT:** Electric Utility

**TITLE:**

Task Order No. 8 with TeamworkNet, Inc., to complete testing and commissioning of the new Main Yard Control House

**SUMMARY:**

Task Order No. 8 authorizes TeamworkNet Inc. to complete testing and commissioning of the new Main Yard Control House at a cost not to exceed \$260,185. This project has been identified as an element of the City's electric utility System Hardening and Reliability Improvement Project (SHRIP) and for which bonds were sold in November 2020.

**BACKGROUND AND JUSTIFICATION:**

City issued a Request for Qualifications (RFQ 18-303) to provide letters of interest and Professional Qualifications from consulting companies/firms for civil engineering, geotechnical engineering, surveying, architecture, hydrogeological services, energy management and engineering services. TeamworkNet, Inc., was one of three firms selected under the Electrical Engineering category for the Continuing Contracts for Professional Services.

Task Order No 8 authorizes TeamworkNet to complete testing and commissioning services for the new Main Yard Control House. The scope of work includes factory acceptance testing (FAT) at KVA's facility, project management, testing, commissioning and as-built documentation during the installation of the Main Yard Control House at the City's Main Yard Substation.

The commissioning work and scope of services is being coordinated by the Electric Utility Transmission & Substation Engineering team. The factory acceptance testing is expected to begin in September 2022 with final commissioning work to be completed in November 2022 a cost not to exceed \$260,185.

**MOTION:**

Move to approve/disapprove Task Order No. 8 with TeamworkNet, Inc. to complete testing and commissioning of the new Main Yard Control House in the amount not to exceed \$260,185.

**ATTACHMENT(S):**

Fiscal Impact Analysis  
Task Order No. 8

**FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

<b>Fiscal Years</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>
Capital Expenditures	\$260,185	0	0	0	0
Operating Expenditures	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
<b>Net Fiscal Impact</b>	<b>\$260,185</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>No. of Addn'l Full-Time Employee Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**B. Recommended Sources of Funds/Summary of Fiscal Impact: Funds have been identified in account 401-6034-531-63.15, CIP Project SH2103.**

Account Number	Department Name	Division Name	Account Description	Project Number	FY22 Budget	Current Balance	Budget Transfer	Agenda Expenditure	Balance
421-6034-531-63.15	Electric	T&D	Improve Other than Build / Infrastructure	SH2103	2,550,000	-42,527	450,000	260,185	\$147,288