

STAFF REPORT REGULAR MEETING

AGENDA DATE: September 29, 2026

DEPARTMENT: Electric Utility

TITLE:

Task Order No. 9 with TEAMWORKnet, Inc.

SUMMARY:

Task Order No. 9 with TEAMWORKnet, Inc. to provide Substation and Electrical Engineering Support services in support of the City of Lake Worth Beach Engineering Department at a cost not to exceed \$110,000.00.

BACKGROUND AND JUSTIFICATION:

The City issued a Request for Qualifications (RFQ#23-300) to provide letters of interest and Professional Qualifications from consulting companies/firms for energy management and engineering services. TEAMWORKnet, Inc., was selected under the Energy Management category for the Continuing Contracts for Professional Services.

This project includes providing substation engineering services to support the City of Lake Worth Beach substation department with overall project management, engineering oversight, quality assurance, quality control, technical review and coordination with the City of Lake Worth Beach. All such support resources will operate under TEAMWORKnet's management and quality control procedures in their support of the City's substation engineering department.

The Department was fully staffed at the time the budget was developed; therefore, this item was not included in the adopted budget. Accordingly, staff is requesting Commission approval for an estimated amount of \$110,000 for TEAMWORKnet to provide the necessary staffing support. This staffing support will continue on an as-needed basis until additional engineering staff is employed for the Substation Engineering Manager position.

This will include engineering support for ongoing technical reviews, engineering drawings, specifications, studies, relay settings, logic diagrams, test reports, vendor submittals and related technical documentation. TEAMWORKnet engineering technical services are intended to support continuity of critical utility functions, including substation and sub-transmission engineering, protection and control, SCADA, and maintenance as authorized by the Assistant Director of Engineering.

MOTION:

Move to approve/disapprove Task Order No. 9 with TEAMWORKnet, Inc. to provide engineering services to support the City of Lake Worth Beach Engineering Department at a cost not to exceed \$110,000.00.

ATTACHMENT(S):

Fiscal Impact Analysis
Task Order No. 9

FISCAL IMPACT ANALYSIS

Five-Year Summary of Fiscal Impact:

Fiscal Years	2026	2027	2028	2029	2030
Inflows/Revenues					
Appropriated (Budgeted)	0	0	0	0	0
Program Income	0	0	0	0	0
Grants	0	0	0	0	0
In Kind	0	0	0	0	0
Outflows/Expenditures					
Appropriated (Budgeted)	\$110,000	0	0	0	0
Operating	0	0	0	0	0
Capital	0	0	0	0	0
Net Fiscal Impact (If not budgeted)	0	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

Contract Award - Existing Appropriation (Budgeted)	
	Expenditure
Department	Electric
Division	Transmission & Distribution
GL Description	Improve Other Than Build/ Infrastructure
GL Account Number	421-6034-531.63-15
Project Number	SH2511
Requested Funds	\$110,000.00
Remaining Balance	\$1,757,000.00
Source of Revenue (i.e. Paygo. Current Revenue, Bond Money, Grants, etc.)	2025 UT Bond