

STAFF REPORT REGULAR MEETING

AGENDA DATE: September 29, 2026

DEPARTMENT: Electric Utility

TITLE:

Task Order No. 3 with ENERCON Services, Inc.

SUMMARY:

Task Order No. 3 with ENERCON Services, Inc., to provide Substation and Electrical Engineering Support services in support of the City of Lake Worth Beach Engineering Department at a cost not to exceed \$150,000.00.

BACKGROUND AND JUSTIFICATION:

The City issued a Request for Qualifications (RFQ#23-300) to provide letters of interest and Professional Qualifications were solicited from consulting companies/firms for civil engineering, geotechnical engineering, surveying, architecture, hydrogeological services, energy management, and engineering services. ENERCON Services, Inc. was selected under the Energy Management category for the Continuing Contracts for Professional Services.

This project includes providing field-based, remote substation engineering services to support the City of Lake Worth Beach's Substation Department with comprehensive knowledge and extensive experience in substation engineering design. ENERCON has experienced personnel and deep bench strength across substation engineering operations, project execution, and decision-making to help ensure uninterrupted engineering operations. These resources will help maintain system reliability and project momentum.

ENERCON will assist the City with substation design processes, procedures, and guidelines, as well as the design and review of work for compliance with applicable standards, accuracy, and cost-effectiveness in support of the City's Substation Engineering Department.

The department was fully staffed at the time the budget was developed and due to turnover staffing support is now required to maintain operational continuity and meet the Department's engineering needs for an estimated amount of \$150,000. This staff support will continue on an as-needed basis until the necessary engineering staff is hired for the Substation Engineer position.

ENERCON's support services will include substation engineering assistance through proactive engineering oversight, recommendations, and responsive technical support to address ongoing and emerging utility needs. This additional support will help ensure continuity of operations, maintain system reliability, and support the timely advancement of the City's substation engineering projects.

MOTION:

Move to approve/disapprove Task Order No. 3 with ENERCON Services, Inc., to provide engineering services to support the City of Lake Worth Beach Engineering Substation Department at a cost not to exceed \$150,000.00.

ATTACHMENT(S):

Fiscal Impact Analysis
Task Order# 3

FISCAL IMPACT ANALYSIS

Five-Year Summary of Fiscal Impact:

Fiscal Years	2026	2027	2028	2029	2030
Inflows/Revenues					
Appropriated (Budgeted)	0	0	0	0	0
Program Income	0	0	0	0	0
Grants	0	0	0	0	0
In Kind	0	0	0	0	0
Outflows/Expenditures					
Appropriated (Budgeted)	\$150,000	0	0	0	0
Operating	0	0	0	0	0
Capital	0	0	0	0	0
Net Fiscal Impact (If not budgeted)	0	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

Contract Award - Existing Appropriation (Budgeted)	
	Expenditure
Department	Electric
Division	Transmission & Distribution
GL Description	Improve Other Than Build/ Infrastructure
GL Account Number	421-6034-531.63-15
Project Number	SH2522
Requested Funds	\$150,000.00
Remaining Balance	\$146,367.00
Source of Revenue (i.e. Paygo. Current Revenue, Bond Money, Grants, etc.)	2025 UT Bond