

STAFF REPORT REGULAR MEETING

AGENDA DATE: September 29, 2026

DEPARTMENT: City Manager

TITLE:

Amendment No. 1 to Task Order 1 with Chen Moore & Associates for owner representation services

SUMMARY:

Amendment No. 1 to Task Order 1 with Chen Moore & Associates for continuing the Owner's Representative services for WMODA and Gulfstream Projects

BACKGROUND AND JUSTIFICATION:

In 2023, the City awarded multiple contracts through a competitive solicitation process under the Consultants' Competitive Negotiation Act (CCNA). The contracts engaged professional consulting firms to provide civil engineering, geotechnical engineering, surveying, architectural, hydrogeological, energy management, and engineering services.

The agreements have an initial three-year term with three one-year renewal options. Services include engineering studies, reports, design, and construction-phase support for capital improvement projects and other needs within the municipal limits of the City of Lake Worth Beach. The agreement with Chen Moore and Associates, Inc was renewed in March 2026, with the revised rates becoming effective September 1, 2026.

In February 2025, the City issued Task Order No. 1 to Chen Moore and Associates for owner's representative services related to two projects: the Gulfstream Hotel and the Weiner Museum of Decorative Arts. Services under this task order are provided on an as-needed basis. As the City advances through these projects, owner's representative services remain essential to project coordination, project management, and staff support.

Amendment No. 1 will extend the services by authorizing an additional \$80,000 and will update the rates to align with the renewed agreement. Funds of \$80,000 were approved/included in the City Manager's Fiscal 2026 budget.

MOTION:

Move to approve/disapprove Amendment No. 1 to Task Order 1 with Chen Moore & Associates for owner representation services for an amount not to exceed \$80,000.00

ATTACHMENT(S):

Fiscal Impact Analysis
Amendment 1

FISCAL IMPACT ANALYSIS

Five Year Summary of Fiscal Impact:

Fiscal Years	2026	2027	2028	2029	2030
Inflows/Revenues					
Appropriated (Budgeted)	0	0	0	0	0
Program Income	0	0	0	0	0
Grants	0	0	0	0	0
In Kind	0	0	0	0	0
Outflows/Expenditures					
Appropriated (Budgeted)	80,000.00	0	0	0	0
Operating	0	0	0	0	0
Capital	0	0	0	0	0
Net Fiscal Impact (If not budgeted)	0	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

Contract Award - Existing Appropriation (Budgeted)	
	Expenditure
Department	Legislative
Division	City Manager
GL Description	Contractual Services/Other Contractual
GL Account Number	001-1020-512-3450
Project Number	n/a
Requested Funds	80,000.00
Remaining Balance	160,880.35
Source of Revenue (i.e. Paygo. Current Revenue, Bond Money, Grants, etc.)	Paygo