EXECUTIVE BRIEF
REGULAR MEETING

AGENDA DATE: December 15, 2020   **DEPARTMENT:** Electric Utility

TITLE:

Second Amendment to the agreement with Simple Mind LLC for continued Professional Consultant Services communication outreach in the amount of $43,000

SUMMARY:

Second Amendment to the existing agreement with Simple Mind LLC for continued Professional Consultant Services included, but not limited to communication outreach strategy for FY2021.

BACKGROUND AND JUSTIFICATION:

The City of Lake Worth Beach, Electric Utility Department entered into an agreement with Simple Mind LLC on August 19th 2019 to provide professional consulting services to include, but not limited to communication outreach strategy.

The purpose of this Second Amendment is to renew and continue the terms and conditions of consulting services to the City; and to authorize the aggregate cost of professional services in excess of $50,000.

MOTION:

Move to approve/disapprove Second Amendment to the agreement with Simple Mind LLC for continued Professional Consultant Services communication outreach in the amount of $43,000.

ATTACHMENT(S):

Fiscal Impact Analysis
Second Amendment

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures	0	0	0	0	0
Operating Expenditures	$43,000	0	0	0	0
External Revenues	0	0	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	$43,000	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Account Number	Account Description	Project Number	FY20 Budget	Current Balance	Agenda Expenditure	Balance
401-6010-531-31.90	Other Prof. Services		$402,160	$307,330	-$43,000	$264,330