

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: December 15, 2020

DEPARTMENT: Water Utilities

TITLE:

Fourth Amendment to Agreement with USIC LOCATING SERVICES, LLC to provide utility locating services for one more year

SUMMARY:

Fourth Amendment to Agreement authorizes USIC LOCATING SERVICES, LLC to provide utility locating services for the water and electric utilities for one more year.

BACKGROUND AND JUSTIFICATION:

The City advertised RFP #16-211 for utility locating services and entered into an agreement with USIC LOCATING SERVICES, LLC and has renewed the agreement for two (2) one-year terms after the initial term expired. The Fourth Amendment will extend the agreement one more year to January 10, 2022 and includes a 3% increase in prices. The City receives approximately 13,000 water, sewer and electric locate request tickets from Sunshine OneCall 811 each year. USIC LOCATING SERVICES, LLC assists in field marking and locating our utility lines in the requested areas within 48 hours, as this is a significant, time-consuming task that staff cannot accommodate.

MOTION:

Move to approve/disapprove Fourth Amendment to Agreement with USIC LOCATING SERVICES, LLC to provide utility locating services for one more year.

ATTACHMENT(S):

Fiscal Impact Analysis
Fourth Amendment

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures	0	0	0	0	0
Operating Expenditures	\$120,000	\$120,000	0	0	0
External Revenues	0	0	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	\$120,000	\$120,000	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Account Number	Account Description	Project Number	FY20 Budget	Current Balance	Agenda Expenditure	Balance
401-6034-531.34-50	Electric/Other Contractual Services	N/A	\$75,000	\$7,000	-\$45,000 already encumbered on PO	\$7,000
402-7034-533.34-50	Water/Other Contractual Services	N/A	\$105,000	\$48,838	-\$50,000 already encumbered on PO	\$48,838
403-7231-535.34-50	Sewer/Other Contractual Services	N/A	\$135,000	\$29,000	-\$25,000 already encumbered on PO	\$29,000