

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: April 20, 2021

DEPARTMENT: Leisure Services

TITLE:

Resolution No. 17-2021 – FY 2021-2022 Community Development Block Grant Application

SUMMARY:

The resolution authorizes the submission of an application to Palm Beach County for funding under the FY 2021-2022 Community Development Block Grant Program in the estimated amount of \$266,560 for improvements to Memorial Park located at 6th Avenue South and South A Street.

BACKGROUND AND JUSTIFICATION:

The Palm Beach County Department of Housing and Economic Sustainability (DHES) has announced the starting date of the planning process for its Consolidated Plan One Year Plan for Fiscal Year 2021-2022. In furtherance of this process, DHES has announced that it is accepting applications from eligible subrecipient applicants for Fiscal Year 2021–2022 Community Development Block Grant (CDBG) program funding. By participating in the Palm Beach Urban County Partnership program and by having an approved CDBG Target Area, the City will have access to a formula-based CDBG allocation that is estimated to be \$266,560. This funding is subject to availability from HUD and approval by the Board of County Commissioners.

As a sub-recipient under the County's CDBG program, the City can submit one application for one eligible activity under the CDBG regulations set forth at 24 CFR Part 570, as allowed by the County. The eligible activity must further meet one of the three National Objectives of the CDBG program, that include providing a benefit to low- and moderate-income persons, aiding in the prevention of slum and blight, and meeting an urgent community development need.

Pursuant to discussion provided by participants at a public meeting on April 8, 2021, the City's proposed use of FY 2021-2022 CDBG funding will be for improvements to Memorial Park. Planned improvements include removing and replacing the existing pavilion, reconstruction of the bathrooms to provide for larger and ADA accessible restrooms for male and female patrons, construction of a larger storage facility, construction of a new concession area, replacement of the existing benches and tables with new benches and tables, removal and installation of new fencing around the pavilion and expanding it to the west, installation of sod and mulch throughout the common area, and resurfacing the entire paved parking area.

The total cost of these improvements is estimated to be \$597,255. The City will be required to provide the balance of the funding in excess of the estimated CDBG funding amount of \$266,560, or approximately \$297,665.00. It is respectfully requested that the City Commission provide direction to determine the source of this funding. Potential sources include the general fund, capital funds, penny sales tax proceeds and American Rescue Plan Act funds (ARPA).

If the local cost share is not contributed to the project, the scope of work must be significantly scaled back. Staff projects that the estimated CDBG allocation will provide only for the removal and replacement of the pavilion roof.

Public facilities and improvements is an eligible CDBG activity. The service area of the public facility is located within the City's CDBG Target Area, thereby providing a presumed benefit to low- and moderate-income persons.

Two infrastructure improvements projects were included in the discussion during the aforementioned public meeting of April 8, 2021. The first project involves improvements to the 8th Avenue South right-of-way between South A Street and South G Street. The proposed scope of work includes the construction of new roadway sections, installation of new curbing and ADA accessible sidewalks, construction of swales and landscaped green areas, new striping and signage, and the installation of traffic calming measures on each block. The in-house cost estimate for these improvements is \$527,622.

The second project consists of center block infrastructure improvements between Lake and Lucerne Avenues from North B Street to North H Street. The proposed scope of work includes the installation of new curbing and ADA accessible sidewalks, milling and resurfacing of the roadway, new striping and signage, installation of traffic calming measures on each block, and stormwater adjustments and improvements. The in-house cost estimate for these improvements is \$326,650.

Infrastructure improvements is an eligible CDBG activity. Both activities are located within the City's CDBG Target Area, thereby providing a presumed benefit to low- and moderate-income persons.

MOTION:

Move to approve/disapprove Resolution No. 17-2021 to authorize the submission of an application to Palm Beach County for funding in the estimated amount of \$266,560 under the FY 2021-2022 Community Development Block Grant Program for improvements to Memorial Park. It is further requested that the City Commission provide direction to determine the source of the local cost share that is required to complete the planned improvements to Memorial Park.

ATTACHMENT(S):

Fiscal Impact Analysis
Resolution 17-2021

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures	0	564,225	0	0	0
Operating Expenditures	0	0	0	0	0
External Revenues	0	266,560	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	0	297,665	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Account Number	Account Description	Project Number	FY20 Budget	Current Balance	Budget Transfer	Agenda Expenditure	Balance
180-0000- 331.40-01	Federal Grants	TBD				\$266,560	