

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: April 20, 2021

DEPARTMENT: Public Works

TITLE:

Agreement with Skyline Contractors for the construction of the Howard Park Improvements CDBG Project (*Last Year's 2020 Fiscal Year Funding Cycle*)

SUMMARY:

The Agreement with Skyline Contractors authorizes the contractor to construct the playground and site improvements at Howard Park at a cost not to exceed \$219,149.30.

BACKGROUND AND JUSTIFICATION:

The City identified major site improvements that were necessary to bring Howard Park to an improved, safe and functional park. The City applied for Community Development Block Grant (CDBG) funding last year (2020) for the Fiscal Year 2021 grant cycle. The City was successful in receiving the grant allocation from the Palm Beach County Department of Housing and Urban Development.

Howard Park is located in District 1, in the southwest corner of the City. It currently serves as a complex for the Osborne Center, multi-use athletic field, basketball courts, futsal courts, playground and public pavilion. It is an integral part of the community neighborhood and is heavily utilized by all age groups. The proposed Grant Project will rehabilitate the existing pavilion, resurface the existing basketball and futsal courts, add a new fitness walking trail with workout stations, enhance security lighting, and re-sod the common areas. The project duration is one hundred twenty (120) calendar days for completion.

The City advertised and accepted bids via the public procurement process and on March 11, 2021 received a total of three (3) bids from qualified and experienced contractors. Staff from Public Works, Leisure Services and Financial Services reviewed the bids and determined that Skyline Contractors was the lowest, most responsive and responsible bidder. The Agreement with Skyline Contractors is at a cost not to exceed \$219,149.30 and is being fully funded by CDBG grant funds.

MOTION:

Move to approve/disapprove the Agreement with Skyline Contractors for the Howard Park Improvements Project

ATTACHMENT(S):

Fiscal Impact Analysis
Agreement

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures	219,149.30	0	0	0	0
Operating Expenditures	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	219,149.30	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Account Number	Account Description	Project Number	FY21 Budget	Current Balance	Agenda Expenditure	Balance
304-5020- 541-63-15	Improve other than Build	TBD	3,044,860	695,619.98	219,149.30	476,470.68