

STAFF REPORT REGULAR MEETING

AGENDA DATE: December 11, 2023

DEPARTMENT: City Commission

TITLE:

Performance Evaluation of City Manager Carmen Davis

SUMMARY:

Performance Evaluation for the City Manager in accordance with her Employment Agreement

BACKGROUND AND JUSTIFICATION:

In accordance with the Employment Agreement between Carmen Davis and the City, a Performance Evaluation must be conducted. The Evaluation Form and format for the evaluation were approved at the September 5, 2023 meeting. The process decided at that meeting was that each Commissioner was to meet one-on-one with City Manager Davis to discuss their evaluation. This would be followed by the formal public discussion and review of the completed evaluations.

MOTION:

N/A

ATTACHMENT(S):

Performance Evaluation Forms (to be provided before the meeting)