

# EXECUTIVE BRIEF UTILITY MEETING

**AGENDA DATE:** August 30, 2022

**DEPARTMENT:** Electric Utility

**TITLE:**

Task Order No. 16 with WGI, Inc. to complete surveying services for the 6<sup>th</sup> Avenue South Circuits

**SUMMARY:**

Task Order No. 16 authorizes WGI Inc. to complete surveying services for 1,500-foot corridor to support design on proposed utility conversion from aerial to underground along South H Street from the 6<sup>th</sup> Avenue South to 8th Avenue South at a cost not to exceed \$60,800. This project has been identified as an element of the City's electric utility System Hardening and Reliability Improvement Project (SHRIP) and for which bonds were sold in November 2020.

**BACKGROUND AND JUSTIFICATION:**

City issued a Request for Qualifications (RFQ 18-303) to provide letters of interest and Professional Qualifications from consulting companies/firms for civil engineering, geotechnical engineering, surveying, architecture, hydrogeological services, energy management and engineering services. WGI Inc., was one of three firms selected under the Surveying category for the Continuing Contracts for Professional Services.

Task Order No. 16 authorizes WGI Inc. to complete surveying services along the 1,500-foot corridor to support design on proposed utility conversion from aerial to underground along South H Street from the 6<sup>th</sup> Ave South to 8th Avenue South. The scope of the survey work includes topographic, establish existing right-of-way, ground elevation shots at 50ft. intervals and sub-surface utilities. The Sub Surface Utility Engineering (SUE) work or pot-holing will be completed on an as needed basis once the survey is received and will be coordinated with the design team to identify any potential below-grade conflicts. The survey data obtained will be utilized to complete the underground design for the new 6<sup>th</sup> Avenue South Substation feeder entrance and exits and extend existing underground feeders to the new substation. The duration of the surveying efforts is anticipated to be completed in 9 months at a cost not to exceed \$60,800.

**MOTION:**

Move to approve/disapprove Task Order No. 16 to WGI, Inc., for survey services along South H Street from the 6<sup>th</sup> Ave South to 8th Avenue South at a cost not to exceed \$60,800.

**ATTACHMENT(S):**

Fiscal Impact Analysis  
Task Order No. 16

**FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

<b>Fiscal Years</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>
Capital Expenditures	\$60,800	0	0	0	
Operating Expenditures	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
<b>Net Fiscal Impact</b>	<b>\$60,800</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

**B. Recommended Sources of Funds/Summary of Fiscal Impact: Funds have been identified in account 421-6034-531-63.15, Project SH2123.**

Account Number	Department Name	Division Name	Account Description	Project Number	FY22 Budget	Current Balance	Budget Transfer	Agenda Expenditure	Balance
421-6034-531-63.15	Electric	T&D	Improve Other than Build / Infrastructure	SH2123	2,851,910	2,489,081	N/A	-60,800	\$2,428,281