

# EXECUTIVE BRIEF UTILITY MEETING

**AGENDA DATE:** August 30, 2022

**DEPARTMENT:** Electric Utility

**TITLE:**

Third Amendment to Task Order No. 2 with Power Engineers, Inc.

**SUMMARY:**

Third Amendment to Task Order No. 2 authorizes Power Engineers Inc., to provide additional project management coordination, permit drawings, construction support and record drawings for the 7<sup>th</sup> Avenue N Feeders in the amount not to exceed \$31,998. This project has been identified as an element of the City's electric utility System Hardening and Reliability Improvement Project and for which bonds were sold in November 2020.

**BACKGROUND AND JUSTIFICATION:**

City issued a Request for Qualifications (RFQ 18-303) to provide letters of interest and Professional Qualifications from consulting companies/firms for civil engineering, geotechnical engineering, surveying, architecture, hydrogeological services, energy management and engineering services. Power Engineers Inc., was one of three firms selected under the Energy Management category for the Continuing Contracts for Professional Services.

On June 14, 2021 the City Manager approved the Second Amendment to Task Order No. 2 with Power Engineers to complete additional design revisions, material development, pole loading analysis, construction support and as-built drawings post construction for the 7<sup>th</sup> Avenue N Feeders in the amount of \$48,699.

In accordance with the City's Procurement Code, Task Order(s) and Amendments thereto which exceed the \$50,000 threshold require City Commission approval. The sum of Amendment 2 to Task Order No. 2 and Amendment 3 to Task Order No. 2 exceed the \$50,000 threshold thus requiring Amendment 3 Task Order No. 2 to be presented to the City Commission for approval.

This Third Amendment to Task Order No. 2 with Power Engineers is for additional project management coordination, permit drawings, construction support and record drawings for the 7<sup>th</sup> Avenue N Feeders. The additional work is to be completed concurrently with the initial scope of services under Task Order No. 2 and subsequent Amendments at a cost not to exceed \$31,998. This project is currently at 90% complete pending final permits from Palm Beach County to complete work on the 4RDR01 Feeder along 6<sup>th</sup> Avenue South and inside John Prince Park.

**MOTION:**

Move to approve/disapprove Third Amendment to Task Order No. 2 with Power Engineers, Inc., to complete additional project management coordination, permit drawings, construction support and record drawings for the 7<sup>th</sup> Avenue N Feeders in the amount not to exceed \$31, 998.

**ATTACHMENT(S):**

Fiscal Impact Analysis  
Third Amendment to Task Order No. 2

**FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

<b>Fiscal Years</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>
Capital Expenditures	\$31,998	0	0	0	0
Operating Expenditures	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	0	0	0	0	0
No. of Addn'l Full-Time Employee Positions	\$31,998	0	0	0	0

**B. Recommended Sources of Funds/Summary of Fiscal Impact: Funds have been identified in account No. 421-6034-531-63.15, Project No. SH1802.**

Account Number	Account Description	Project Number	FY21 Budget	Current Balance	Budget Transfer	Agenda Expenditure	Balance
421-6034-531-63.15	Improve Other than Build / Infrastructure	SH1802	\$359,915	\$49,495	N/A	-\$31,998	\$17,497