

STAFF REPORT REGULAR MEETING

AGENDA DATE: April 16, 2024

DEPARTMENT: Leisure Services

TITLE:

Ratification of the emergency procurement with Musco Sports Lighting, LLC for the removal of the baseball field lighting at Dave Manzo field

SUMMARY:

The field lighting at the Dave Manzo field at 900 22nd Ave N. was removed under the City Manager's emergency powers as a delay could have caused an immediate threat or danger to public health, safety, or welfare, or to a loss of public or private property, and/or interruption in the delivery of an essential government service.

BACKGROUND AND JUSTIFICATION:

The lighting at Dave Manzo field is more than 35 years old, which exceeds expected life expectancy. At present two fixtures have fallen to the ground due to corrosion of the crossarm. Each fixture weighs approximately 55 lbs. During a light test inspection, it was discovered that the crossarms holding the fixtures have corroded, risking more fixtures falling or the complete crossarm assembly falling. There are also electrical concerns with open wires exposed.

The lighting was removed until replacement lighting can be purchased. The cost to remove the lighting was \$62,500 and was approved by the Finance Department to utilize ARPA funding.

In accordance with the City Procurement Code Sec. 2-112 (F), City may utilize emergency procurement when the delay incident would cause an immediate threat or danger to public health, safety, or welfare, or to a loss of public or private property, or interruption in the delivery of an essential government service. Therefore, the City reached out to qualified purchasing cooperative Vendor, Musco Lighting LLC who has a valid agreement through Sourcewell Purchasing Cooperative, for a quotation to complete the required services. In accordance with the City Procurement Code Sc. 2-112 (e), the City may participate in cooperative purchasing agreements for procurements.

MOTION:

Move to approve/disapprove ratification of the emergency procurement with Musco Sports Lighting, LLC for the removal of the Dave Manzo Field lighting

ATTACHMENT(S):

Fiscal Impact Analysis
Quote

FISCAL IMPACT ANALYSIS

Five Year Summary of Fiscal Impact:

Fiscal Years	2024	2025	2026	2027	2028
Inflows/Revenues					
Appropriated (Budgeted)	0	0	0	0	0
Program Income	0	0	0	0	0
Grants	0	0	0	0	0
In Kind	0	0	0	0	0
Outflows/Expenditures					
Appropriated (Budgeted)	0	0	0	0	0
Operating	\$62,500	0	0	0	0
Capital		0	0	0	0
Net Fiscal Impact <i>(If not budgeted)</i>	\$62,500	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

New Appropriation (Not Budgeted) Fiscal Impact:		
	Revenue Source	Expenditure
Department	Grants	General Fund
Division	ARPA	Recreation
GL Description	Transfer to General Fund	Contractual Services
GL Account Number	180-9010-581-91-01	001-8061-572-34-50
Project Number	N/A	AP2413
Requested Funds	\$62,500	\$62,500
Remaining Balance	N/A	N/A