

STAFF REPORT REGULAR MEETING

AGENDA DATE: April 16, 2024

DEPARTMENT: Financial Services

TITLE:

Agreement with Davenport and Company, LLC, to provide comprehensive financial advisory services

SUMMARY:

The Agreement authorizes Davenport and Company to provide comprehensive financial advisory services for the City.

BACKGROUND AND JUSTIFICATION:

The City has ongoing needs for financial advisory services as it moves forward with financial modeling and debt structuring for future infrastructure improvements and utility upgrades. There is also the need for monitoring the market for possible re-financing alternatives that might save on debt servicing costs incurred by the City and improve its financial condition. This agreement will also allow assisting the City's Financial Management Team in developing best practices for financial management, providing guidance on bond sales, implementing debt structuring techniques and performing financial evaluations of various options and strategies for potential financing of the future needs of the City.

In March 2019, the City entered into the agreement with Davenport and Company, LLC for Financial Advisory Services, which the City awarded after a competitive solicitation process. Based on the Consultant's past experience with providing the desired services to local governments including the City since 2019, their performance on the current agreement and the Consultant's distinctive field of expertise, the City desires to directly contract with the Consultant. The City's procurement code, section 2-112(c), authorizes the selection of a consultant to provide professional services with a distinctive field of expertise without competitive selection.

The term of the Agreement is for three (3) years with two (2) additional single year renewal options.

MOTION:

Move to approve/disapprove the agreement with Davenport and Company, LLC for financial advisory services.

ATTACHMENT(S):

Fiscal Impact Analysis
Davenport Agreement

FISCAL IMPACT ANALYSIS

Five Year Summary of Fiscal Impact:

| Fiscal Years | 2024 | 2025 | 2026 | 2027 | 2028 |
|---|-------------|-------------|-------------|-------------|-------------|
| Inflows/Revenues | | | | | |
| Appropriated (Budgeted) | 0 | 0 | 0 | 0 | 0 |
| Program Income | 0 | 0 | 0 | 0 | 0 |
| Grants | 0 | 0 | 0 | 0 | 0 |
| In Kind | 0 | 0 | 0 | 0 | 0 |
| Outflows/Expenditures | | | | | |
| Appropriated (Budgeted) | 23,750 | 0 | 0 | 0 | 0 |
| Operating | 0 | 47,500 | 47,500 | 47,500 | 47,500 |
| Capital | 0 | 0 | 0 | 0 | 0 |
| Net Fiscal Impact <i>(If not budgeted)</i> | 0 | 0 | 0 | 0 | 0 |
| No. of Addn'l Full-Time Employee Positions | 0 | 0 | 0 | 0 | 0 |

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| Contract Award - Existing Appropriation (Budgeted) | |
| | Expenditure |
| Department | General Fund |
| Division | Non-Departmental |
| GL Description | Contractual Services |
| GL Account Number | 001-9010-519.34-50 |
| Project Number | N/A |
| Requested Funds | 23,750 |
| Remaining Balance | 53,674 |
| Source of Revenue (i.e. Paygo. Current Revenue, Bond Money, Grants, etc.) | Current Revenues |